



**NEW COLLEGE
ACADEMIC CATALOG
2020-2021**

CONTENTS

A MESSAGE FROM THE PRESIDENT	4
A MESSAGE FROM THE CHIEF ACADEMIC OFFICER	5
OC AT A GLANCE	6
NEW COLLEGE PROGRAMS	6
ACCREDITATIONS	6
EQUAL OPPORTUNITY STATEMENT	6
MISSION STATEMENT	6
CONVERGE	6
SPIRITUAL LIFE	7
ATTENDANCE COSTS	8
FINANCIAL INFORMATION	8
PAYMENT	8
REFUND POLICY	8
FEDERAL FINANCIAL AID PROGRAMS	9
OTHER AID PROGRAMS	9
APPLICATION INFORMATION	10
NEW COLLEGE ADMISSION POLICIES	10
FOR HIGH SCHOOL STUDENTS	10
FOR ADULT STUDENTS	10
FOR TRANSFER STUDENTS	10
FOR INTERNATIONAL STUDENTS	11
CLASSIFICATION OF STUDENTS	11
ACADEMIC STATUS	12
CLASSES, EXAMS, AND GRADES	12
CLASS PERIODS AND ATTENDANCE	12
DROP AND ADD PROCEDURES	13
EXAMS	13
GRADING SYSTEM	14
POLICY ON ACADEMIC HONESTY	15
FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT	17
ADDITIONAL CREDIT PROGRAMS AND TESTING	17
ADVANCED PLACEMENT EXAMINATIONS AND REQUIRED SCORES	19
CLEP TESTS OFFERED AT OC AND REQUIRED SCORES	20
INTERNATIONAL BACCALAUREATE PROGRAM	20

DEGREE COMPLETION REQUIREMENTS	22
CORE CURRICULUM	22
TRANSFER POLICIES	22
GRADUATION REQUIREMENTS	23
STUDENT DEVELOPMENT SERVICES AND COURSES	24
NEW COLLEGE	26
ASSOCIATE OF SCIENCE DEGREE	27
BACHELOR OF SCIENCE DEGREE IN INTERDISCIPLINARY STUDIES IN EDUCATION	28
NURSING PROGRAM REQUIREMENTS	29
BACHELOR OF SCIENCE IN NURSING DEGREE IN NURSING (PRELICENSURE)	30
COURSE DESCRIPTIONS	31
ART & DESIGN (ARTS)	31
BIBLE (BIBL)	31
BIOLOGY (BIOL)	33
CHEMISTRY (CHEM)	34
CHINESE (CHNS)	34
CHILD/HUMAN DEVELOPMENT (CHDV)	34
COMMUNICATION (COMM)	34
COMPUTER SCIENCE (CMSC)	35
EDUCATION (EDUC)	35
ELEMENTARY EDUCATION (ELEM)	35
ENGLISH (ENGL)	36
FAMILY SCIENCE (FMST)	37
GENERAL SCIENCE (GNSC)	37
GEOGRAPHY (GEOG)	37
GERMAN (GERM)	37
HISTORY (HIST)	38
LATIN (LATN)	38
MATHEMATICS (MATH)	38
MISSIONS (MISS)	39
MUSIC (MUSC)	39
NURSING (NURS)	39
POLITICAL SCIENCE (POLS)	41
PSYCHOLOGY (PSYC)	41
SPANISH (SPAN)	41
STUDENT DEVELOPMENT (SDEV)	41
CALENDAR	42

A MESSAGE FROM THE PRESIDENT

Welcome!

I am thankful that you have decided to become part of Oklahoma Christian University! There is no better place to learn and pursue your career goals.

You will find our Christian community to be welcoming and friendly. Everyone at OC – our outstanding faculty, dedicated staff, and your fellow students – is committed to ensuring that you have a wonderful, rewarding experience. New College, in particular, was established to build bridges for you to complete a flexible and affordable education. This university cares about the needs of others and has designed these unique programs to serve a diverse group of learners and to solve industry and workforce needs in our state in areas like nursing and education.

You will, of course, get out of your experience at Oklahoma Christian exactly what you put into it. We encourage you to work hard. Our academic programs are rigorous. Your professors are well qualified and are here to help you achieve your academic objectives. They will go beyond the call of duty to ensure you succeed. Seize the opportunities before you and engage with those who want to help you along your journey.

Again, welcome to Oklahoma Christian! We look forward to walking with you and witnessing your success.

Sincerely,

John deSteiguer

A MESSAGE FROM THE CHIEF ACADEMIC OFFICER

Welcome to Oklahoma Christian University, a learning community that wants to meet you where you are. Whether you are joining New College as a dual credit high school student looking to get ahead in your studies or you are a working adult seeking courses that fit your career and family commitments, we are excited to offer transformative learning experiences tailored to your goals. We find ourselves faced with unprecedented challenges and opportunities, and it demands that we think intentionally and strategically about how best to use our time and resources to grow individually and positively impact our communities. We are called to lives that will serve our world and to address important issues like public health, economic challenges and social structures. Our educational institution is founded on the recognition that a Christian worldview must be central to how we educate. I can assure you that our faculty will challenge you to think critically, question deeply and pursue truth while supporting your roles in your family and community.

Thank you for choosing OC. Welcome!

Jeff McCormack, Ph.D.

This catalog contains official announcements of courses for New College at Oklahoma Christian University for the 2020–2021 academic year. Oklahoma Christian reserves the right to repeal, change, or amend the rules, regulations, and provisions contained in this catalog and may withdraw or modify the programs and courses described.

OC AT A GLANCE

Oklahoma Christian University is a higher learning community that transforms lives for Christian faith, scholarship, and service. OC is a comprehensive institution of serious academic inquiry grounded deeply in the liberal arts and the Christian faith, while also providing excellent professional, pre-professional, and graduate programs. It is affiliated with the churches of Christ, but students of all faiths are welcome.

NEW COLLEGE PROGRAMS

ACADEMY OF ALTERNATIVE CERTIFICATION
State Approved Coursework in Classroom Management and Pedagogy

ASSOCIATE OF SCIENCE DEGREE
Flexible Degree Focused on General Education and Lower Division Electives

CONCURRENT ENROLLMENT
Concurrent Coursework available for High School Students

INTERDISCIPLINARY STUDIES IN EDUCATION
Alternative Certification Pathway for Oklahoma Paraprofessionals

NURSING
Online General Education Coursework in Preparation for a BSN Degree

The university's traditional undergraduate degrees may be viewed in the undergraduate catalog and the seven graduate degrees may be reviewed at www.oc.edu/grad.

ACCREDITATIONS

REGIONAL ACCREDITATION
Oklahoma Christian is accredited by the Higher Learning Commission.
230 South LaSalle Street, STE. 7-500
Chicago, Illinois 60604-1413
Phone: 800.621.7440 | 312.263.0456
Fax: 312.263.7462
www.hlcommission.org | info@hlcommission.org

PROGRAMMATIC ACCREDITATIONS
The university is approved by the Oklahoma State Department of Education to recommend students for teacher certification. The Professional Education

Unit at Oklahoma Christian University is accredited by the National Council for Accreditation of Teacher Education (NCATE), www.ncate.org. This accreditation covers initial teacher preparation programs.
1140 19th ST. STE. 400
Washington, DC 20036
Phone: 202.223.0077 | Fax: 202.296.6620
www.ncate.org | caep@caepnet.org

The BSN degree at OC is accredited by the Commission of Collegiate Nursing Education (CCNE).
655 K. St. NW
Washington, DC 20001
Phone: 202.887.6791
<https://www.aacnursing.org/CCNE>
info@aacn.nche.edu

EQUAL OPPORTUNITY STATEMENT

Oklahoma Christian University is committed to the principles of Equal Opportunity as defined by federal and state law. OC does not unlawfully discriminate on the basis of race, color, creed, disability, national/ethnic origin, age, religion, sex, or disabled veteran/Vietnam era veteran status in its admissions policy, programs, or activities, educational policies, scholarship and loan programs, athletic and other University administered programs, or employment practices and programs.

Notwithstanding, as a religiously affiliated institution of higher learning, Oklahoma Christian University reserves the right, to the fullest extent allowed by the Constitution of the United States, the State of Oklahoma, and all statutory, regulatory, and judge made law, to make admissions and employment decisions based on the University's interpretation of Holy Scripture, and its sincerely held religious beliefs derived therefrom.

The following person has been designated to handle inquiries regarding the nondiscrimination policy with regard to employment:
Chief Human Resources Officer: (405) 425-5157
2501 E. Memorial Road Edmond, OK 73013
terry.winn@oc.edu

The following person has been designated to handle inquiries regarding the nondiscrimination policy with regard to student issues:
Title IX Coordinator, Lisa Herndon, (405) 425-5555
2501 E. Memorial Road Edmond, OK 73013
lisa.herndon@oc.edu

MISSION STATEMENT

Oklahoma Christian University is a higher learning community that transforms lives for Christian faith, scholarship, and service.

CONVERGE

AS A CHRISTIAN COMMUNITY OF LEARNING, WE SEEK THE FOLLOWING UNIVERSITY OUTCOMES:

ACTIVE FAITH

A graduate of Oklahoma Christian University is able to:

1. Understand the living implications of Christian discipleship and
2. Demonstrate a mastery of scriptures and doctrine sufficient to support a life of service to the Christian community and the wider society.

FOUNDATIONAL KNOWLEDGE

A graduate of Oklahoma Christian University is able to command a diverse knowledge base and effectively apply it as an educated Christian.

INFORMATION LITERACY

A graduate of Oklahoma Christian University is able to:

1. Recognize when information is needed and
2. Locate, evaluate, and use the needed information effectively and ethically.

STRUCTURED REASONING

A graduate of Oklahoma Christian University is able to use the appropriate quantitative and qualitative methodologies to process and organize information into useful forms and models.

CRITICAL AND CREATIVE THINKING

A graduate of Oklahoma Christian University is able to reach, accept, or create appropriate conclusions and works after a comprehensive exploration of options, issues, ideas, artifacts, and events.

EFFECTIVE COMMUNICATION

A graduate of Oklahoma Christian University is able to use an understanding of how meanings are constructed between people to form relationships and communicate information effectively via oral, written, and interpersonal means.

PERSONAL, SOCIAL, AND GLOBAL STEWARDSHIP

A graduate of Oklahoma Christian University is able to:

1. Demonstrate awareness of the impact the graduate, other individuals, and societies can have on their world and
2. Express that awareness with compassion and respect for self and others of similar and different world views and cultures.

These seven university outcomes inform what is done in the Oklahoma Christian University community life, in the majors, and in the core. Concerning the core specifically, the faculty recognizes that these outcomes can be accomplished through a variety of courses and experiences. Accordingly, the faculty has designed a tiered, degree-based core curriculum for baccalaureate degrees focused on the liberal arts and based on seven general categories. The core curriculum consists of 55 semester hours in the liberal arts; 43 hours specifically satisfy the seven categories: Bible, communication (written and oral), behavioral/social science, great works, history, mathematics, and science, with 12 additional hours of liberal arts courses which may vary according to your degree. These requirements were determined by the mission and purpose of the faculty and the faculty's judgment regarding the common needs of all students.

To achieve these objectives, the faculty has established degree-based core curriculum requirements that are listed within the departmental sections of this catalog.

SPIRITUAL LIFE

One of the great benefits of attending OC is the opportunity for spiritual growth and connection. This comes from lifelong Christian friendships, along with all of our faculty and staff being followers of Jesus Christ, too. Spiritual life is at the core of the OC experience.

2020-2021 ATTENDANCE COSTS

TUITION - FALL/SPRING/SUMMER
FULL-TIME STUDENTS, PER YEAR
Approximately 30 semester hours \$7,500
*Scholarships do not apply in summer/winter sessions.

CONCURRENT STUDENTS, PER COURSE
One course \$245

ACADEMY OF ALTERNATIVE CERTIFICATION
Three credit hour course \$1,000

COURSE RELATED FEES, PER COURSE		
PROGRAM	FEE NAME	
Biology	Biol. Lab Fee, per lab course	\$150
Chemistry	Chem. Lab Fee, per lab course	\$150
Physical Sci.	General Phys. Sci., per lab course	\$50
Nursing	Nursing Clinical Fee, per clinical	\$400

FINANCIAL INFORMATION

Because many students need financial help to attend a university, OC provides a wide variety of financial aid programs. Money for higher education is available from a variety of sources, including federal aid programs, state aid programs, loans, grants, scholarships, and on-campus and off-campus jobs.

The Free Application for Federal Student Aid (FAFSA) determines eligibility for aid. The application form is available online at www.fafsa.gov or from the Student Financial Services Office (financialservices@oc.edu).

PAYMENT

STUDENT ACCOUNT AND AGREEMENTS FORM

All students need to complete the Student Account and Agreements form once enrolled. Students are encouraged to do this before August 1 to ensure all aid will be ready by the beginning of the semester. There are several options for payment:

Option 1: Full payment due two weeks prior to the start of the semester. Payment by cash or check eliminates all service charges. Checks should be made payable to OC. Students may also use American Express, Discover, MasterCard, and Visa, but these will incur a 2.75% convenience fee.

Option 2: A monthly payment plan is available through the student's online account at my.oc.edu. The first payment is due upon enrollment in the payment plan. No finance charges are added to the student's account as long as the contract payments are made on time each month. Yearly costs may be paid in eight, nine, or 10 months, depending on the enrollment date. For a 10 month payment plan, the student or parent must enroll before July 25. Students can access their student account by clicking on "Student Account Online" located on myOC under QuickLinks. Students may also grant their parent(s) access by assigning a Parent Pin from their Student Account Online.

Option 3: The Parent Loan for Undergraduate Students (PLUS) is a fixed interest rate loan and is available to the parents of undergraduate, dependent students enrolled in at least a half-time course of study. The amount of available funds is determined by the cost of education less the amount of other financial aid the student receives. Interest begins accruing when the loan is disbursed and repayment begins 60 days after the loan is fully disbursed. Parents may also defer repayments until their child has graduated or ceased attending at least half-time. Financial Services must certify eligibility for the loan. Please contact Financial Services (financialservices@oc.edu) or visit www.oc.edu/loans for additional information regarding this loan.

Option 4: Various student loans and student sponsor loans are available to students through private lenders. More information is available from Financial Services (financialservices@oc.edu). For more information, visit www.oc.edu/loans. For a complete listing of OC's financial policies, visit <https://www.oc.edu/admissions/financial-services/financial-policies>.

REFUND POLICY

WITHDRAW/DROP REFUND POLICY

Tuition refunds are made to students who officially withdraw from courses that are 11 weeks to 15 weeks in length or from the University before the fourth week of a semester. Refunds are given as follows:

- If the withdrawal date is in the first WEEK, a 100% refund will be made.
- If the withdrawal date is in the second WEEK, a 75% refund will be made.
- If the withdrawal date is in the third WEEK, a 50% refund will be made.
- After the third week, no refunds will be made.

Tuition refunds are made to students who officially withdraw from courses that are seven weeks to 10 weeks in length by the second week of class.

Refunds are given as follows:

- If the withdrawal date is within the first WEEK, a 100% refund will be made.
- If the withdrawal date is within the second WEEK, a 50% refund will be made.
- After the second week, no refunds will be made.

Tuition refunds are made to students who officially withdraw from courses that are one week to six weeks in length (including Winter courses) by the second day of class. Refunds are given as follows:

- If the withdrawal date is on the first DAY, a 100% refund will be made.
- If the withdrawal date is on the second DAY, a 50% refund will be made.
- After the second day, no refunds will be made.

If the student drops a course and adds another course at a later time during the 100% refund period, it may result in additional charges. Students should

always add and drop a course during the same session to avoid these charges.

FEDERAL FINANCIAL AID PROGRAMS

APPLYING FOR AID

Interested students should complete a Free Application for Federal Student Aid (FAFSA) and the admissions application. Determination of the student's eligibility is based on family size, the number in college, income, resources, obligations, and the cost of the university. All information contained in these documents is held in strict confidence. The resulting financial aid report determines eligibility for a Federal Pell Grant, Federal Supplemental Education Opportunity Grant, Federal Work Study, Federal Direct Loan, Oklahoma Tuition Equalization Grant, and Oklahoma Tuition Aid Grant. The FAFSA is available each October for the following academic year.

GRANT PROGRAMS

Federal Pell Grants are available to students. Eligibility is determined on the basis of need as defined by the Pell Grant Program Division of the U.S. Office of Education. Federal Supplemental Educational Opportunity Grants (SEOG) also are available to students. Pell Grant recipients are to receive priority consideration for SEOG awards.

Oklahoma Tuition Aid Grants and Oklahoma Tuition Equalization Grants also are available to students. Eligibility is determined by the Oklahoma State Regents for Higher Education. Recipients must be legal residents of Oklahoma and complete the FAFSA no later than December 1.

LOAN PROGRAMS

FEDERAL DIRECT LOANS are available for eligible students at a fixed interest rate. Subsidized and Unsubsidized Direct Loans have a fixed interest rate. Students may borrow up to \$5,500 a year as a freshman, \$6,500 a year as a sophomore, and \$7,500 a year as a junior or senior. A loan application must be completed in addition to the FAFSA. Repayment begins six months after the student ceases to be enrolled at least half-time. There are two forms of the Federal Direct Loan. The Federal Subsidized Direct Loan is based on a student's need and the government pays the interest while the student is in school. The Federal Unsubsidized Direct Loan is based on the university's cost of attendance. The limit of unsubsidized takes into account the amount of subsidized received. The government does not pay interest on the unsubsidized loan while the student is in school. The student can choose to pay interest quarterly or add it to the loan principal.

FEDERAL PARENT LOANS FOR UNDERGRADUATE STUDENTS (PLUS LOANS) are unsubsidized federal

loans for the parent and in the parent's name. It is a credit based loan. A FAFSA for the student must be completed prior to application. Financial aid received by the student and the cost of attendance will determine eligibility. Families whose students who have little or no eligibility for the other federal aid programs may find the PLUS loan beneficial. Parents must apply at www.studentloans.gov.

Repayment begins 60 days after the loan is disbursed or parents may also defer repayments until their child has graduated or ceased attending at least half-time. For more information, contact the Student Financial Services Office or visit www.oc.edu/loans.

FEDERAL WORK PROGRAM

Federal Work-Study (FWS) is an on-campus work program that allows you to earn a portion of your university expenses. Jobs include work in the cafeteria, library, maintenance office, and administrative offices. Generally, you can work an average of eight hours per week. Pay is at minimum wage. Awarding of FWS only indicates eligibility. You are responsible for finding a job. Job openings are posted online on the university's website at www.oc.edu/campusjobs.

Employment opportunities are available for students who desire work, but do not qualify for Federal Work-Study programs. On-campus and off-campus job opportunities are posted at <https://www.oc.edu/career-services/hire-an-eagle>.

OTHER AID PROGRAMS

VETERANS PROGRAMS

Assistance is available to veterans who have served in the U.S. Armed Forces for more than six months of active duty. Students should check with their regional Veterans Administration Office.

Disabled veterans are handled through a separate program by the VA. To assist disabled veterans in receiving additional benefits, the VA set up a counseling program. Children of veterans may be eligible for some benefits. You should check with the VA office to determine if you qualify as a war orphan or as a child of a veteran.

BIA GRANTS

The Bureau of Indian Affairs can provide applications for grants. You must contact your tribe to determine eligibility criteria.

VOCATIONAL REHABILITATION PROGRAMS

Vocational rehabilitation assistance is available to qualified applicants. High school counselors should be contacted for the address of local vocational rehabilitation counselors.

APPLICATION INFORMATION

For answers to questions or for an application to one of the New College programs, please email or call:

New College
Oklahoma Christian University
P.O. Box 11000
Oklahoma City, OK 73136-1100
(405) 425-5800 or (800) 877-5010
<http://www.oc.edu/new-college>
newcollege@oc.edu

NEW COLLEGE ADMISSION POLICIES

To be accepted to Oklahoma Christian University, students must complete the following steps:

FOR HIGH SCHOOL STUDENTS

1. Submit a completed application for admission and \$25 non-refundable application fee.
2. Submit a current high school transcript.
3. Submit an ACT, SAT, or CLT score.

Eligible high school students may obtain early admission to OC and attend the summer session before their senior year and/or concurrent courses during high school. To be granted full admission to Oklahoma Christian, high school students must submit an official high school transcript that shows evidence of graduation.

Oklahoma Christian has relationships with many high schools for dual credit. High schools determine student eligibility and how many courses each student may take.

ACT, SAT OR CLT EXAMS

The ACT, SAT or CLT is required of all entering freshmen except for international students. You should take the test during the regular testing periods during your junior or senior year in high school since some scholarship offers are based on test scores.

Residual ACT testing is offered on an appointment basis for those who have applied for admission to Oklahoma Christian. Call (405) 425-5050 for an appointment. Residual test scores are mailed directly to the examinee with a copy kept by OC. The testing is given through OC.

Residual ACT test scores are not sent to other universities. OC may not administer ACT residual testing on the same day that a national ACT exam is administered. National registration for the ACT exam is made through the national office. ACT registration packets are normally available at any high school. They also may be ordered by

mail by calling (319) 337-1270 or by registering online at <http://www.act.org>.

FOR ADULT STUDENTS

FOR APPLICANTS OVER 18 WHO HAVE NOT GRADUATED FROM HIGH SCHOOL:

1. Submit a completed application for admission and \$25 non-refundable application fee.
2. Submit evidence of having passed the GED test.
3. Submit an ACT, SAT, or CLT score.

FOR ADULT LEARNERS WHO HAVE GRADUATED FROM HIGH SCHOOL (OR EQUIVALENT GED):

1. Submit a completed application for admission and \$25 non-refundable application fee.
2. Submit a current high school transcript or evidence of having passed the GED test.
 - a. If evidence cannot be provided due to extenuating circumstances, the student will be required to submit a statement detailing the year of high school graduation or GED completion and reason an official document is not available.
 - b. In the case of no evidence being provided, the student may be accepted provisionally by the university and required to complete 15 hours of coursework with a GPA of 2.5 before matriculating into OC officially.
3. Submit an ACT, SAT, or CLT score.
 - a. If an ACT, SAT, or CLT test score is not available and the student has five or more years of work experience, the following items will be required:
 - i. A work resume documenting the minimum five years of work and
 - ii. A recommendation letter from the current employer.
 - b. In the case of no test scores being provided, the student may be accepted provisionally by the university and required to complete 15 hours of coursework with a GPA of 2.5 before matriculating into OC officially.

FOR TRANSFER STUDENTS

1. Submit a completed application for admission and \$25 non-refundable application fee.
2. Submit an official high school transcript

(waived for students who have completed 24 or more semester hours of accredited college credit).

3. Submit official academic transcripts from all colleges and universities previously attended.

Transfer students must be eligible to re-enter schools previously attended. Transfer credits will be accepted from regionally-accredited colleges and universities upon approval of the Registrar or Dean of New College. A maximum of 65 semester hours from community colleges may be applied toward degree requirements.

FOR INTERNATIONAL STUDENTS

Complete the application for admission online at www.oc.edu/apply. A \$25 non-refundable application fee will be required before submitting the online application. This school is authorized under Federal Law to enroll nonimmigrant students.

Students must indicate the payment option for which they will pay the remaining portion of their enrollment cost by submitting a Payment Plan Form no later than two weeks before the first day of classes. Payment options include: an Installment Payment Plan (IPP), a loan from the student's home country, or making a cash payment equal to the amount of the remaining balance.

PROOF OF ENGLISH PROFICIENCY

Applicants who have not studied in a country where English is the PRIMARY language of instruction must take the Test of English as a Foreign Language (TOEFL) or International English Language Testing Service (IELTS) and arrange for the testing agency to send the test results to Oklahoma Christian University. The required TOEFL score is 500 PBT (61 IBT) and IELTS is 6.0. ESL students scoring below 500 may enroll in the University's ESL courses. A TOEFL or IELTS score is required for enrollment in the fall or spring ESL classes. Students scoring between 460-499 after successfully completing at least a semester of University ESL courses may apply for provisional admittance to the University.

B.A. DEGREE LANGUAGE REQUIREMENT

International students must successfully complete the Communication 9 hour sequence at OC with a grade of "C" or above in each course to meet the language requirement for the B.A. degree. They must also provide proof of primary language other than English. See the Office of the Registrar to complete this requirement.

ACADEMIC DOCUMENTATION

Original or officially certified copies of all grade

reports for all secondary and higher education studies, as well as original or officially certified copies of all academic diplomas, certificates, and national or other major examination results, must be submitted, along with an official English translation certified by the educational institution.

FINANCIAL DOCUMENTATION

An applicant must provide proof of adequate funds, \$33,290 per year, to live and study full-time at Oklahoma Christian University. Applicants must submit a completed Financial Worksheet accompanied by an original bank verification letter or statement. The U.S. government requires this certification before OC can issue the appropriate U.S. government forms necessary for obtaining a visa at a U.S. embassy or consulate.

STATEMENT OF UNDERSTANDING

An applicant must submit Oklahoma Christian University's Statement of Understanding outlining rules and expectations of the University. Once the above documents have been received and approved, a Certificate of Eligibility for Non Immigrant (F-1) Student Status Form I-20 can be issued for those students requiring a student visa.

TRANSFER STUDENTS

A Transfer Release Form is required for students transferring from another U.S. college or university. It must be signed by the applicant and completed by the current institution that holds the student's current I-20 record. Please note that students must hold legal status in the United States to be eligible for admission.

ADMISSION TO OC

Upon admission, first-time students and transfer students receive an I-20 and F-1 visa instructions from the Admissions Records Office at OC.

OC provides a wide range of support and services for international students. Assistance is provided in university enrollment, visa compliance, cross-cultural adjustment, and tutoring. You are invited to join the International-American Association, the campus association promoting cross-cultural friendships and awareness.

CLASSIFICATION OF STUDENTS

FRESHMEN

Students with fewer than 30 semester hours credit.

SOPHOMORES

Students with 30 to 59 semester hours credit.

JUNIORS

Students with 60 to 89 semester hours credit.

SENIORS

Students with 90 or more semester hours credit.

TRANSFERS

Students who have completed 16 or more college level hours since graduating from high school and before attending OC.

FULL-TIME

Students taking 12 semester hours or more during any semester.

SPECIAL

Students taking fewer than 12 semester hours during any semester.

AUDIT

An audit student is one who has obtained official permission to attend a course without taking it for university credit. A reduced tuition fee is charged for students who audit a course.

UNCLASSIFIED

An unclassified student is one who has applied for admission, but who has not yet been officially admitted because sufficient information has not been received. If the necessary information is not submitted within 30 days, you will be asked to withdraw.

LEAVE OF ABSENCE

VA students who must leave OC to complete service requirements or because they are called to active duty may request a leave of absence for fall, spring, and/or summer semesters. A Leave of Absence Request Form must be completed and submitted to the Registrar as soon as the student learns that a leave of absence is necessary. If, at the end of the leave of absence period, the student does not return, the student's participation in the program will be terminated. Application for readmission will be required if the student wishes to return.

ACADEMIC STATUS

GOOD STANDING

To be considered in good standing, you must maintain the cumulative GPA shown below:

Freshman	1.70 (D)
Sophomore	2.0 (C)
Junior	2.0 (C)
Senior	2.0 (C)

All students have an academic status check at the end of each semester. Those who are not in good standing will be notified of their status.

ACADEMIC ALERT

If your GPA for any semester, or if your cumulative GPA, falls below the level of good standing, you will be notified and placed on academic alert. Also, students with 64 or more hours and an undeclared

major will be placed on academic alert.

ACADEMIC PROBATION

If your GPA for the semester and your cumulative GPA fall below the level of good standing, you will be placed on academic probation. After two semesters of academic probation, you may not be allowed to continue at the university without permission from the Academic Appeals Committee. Students on academic probation are ineligible for intercollegiate athletic competition or for performance in other university-sponsored activities.

ACADEMIC SUSPENSION

When you have completed two semesters on academic probation without achieving the level of good standing, you may be suspended. Appeals of suspension should be addressed in writing to the Registrar, who will present the case to an Academic Appeals Committee.

A suspended student may be re-admitted once, and the re-admitted student must attain a 2.0 GPA each semester while on probation. You will be removed from probation only when a cumulative GPA of 2.0 has been reached.

The university may suspend or dismiss any student who fails to earn a GPA of at least 1.0 during a semester, regardless of classification or number of hours completed.

CLASSES, EXAMS, AND GRADES

CLASS PERIODS AND ATTENDANCE

Class periods and class formats vary according to the number of credits given for the course. Typically, three-hour courses meet for three 50-minute periods a week, two-hour courses meet twice a week, and one-hour courses meet once a week. Another common pattern for three-hour courses is to meet two periods per week at one hour and 15 minutes each. With the university's approach to instruction, however, many variations on this standard plan for class meetings give variety in scheduling. The achievement expected of you, however, still conforms to the expectation implicit in the awarding of semester hours credit.

ABSENCE POLICY

Attendance policies and penalties rest under the purview of the professor. Those professors who require attendance for your course must detail those requirements and penalties in your syllabi. Students who exceed the number of absences or otherwise fail to meet attendance policies will

experience the consequences as the professor explains in the syllabus. These may include withdrawing you from a course if you miss more than a specified number of classes.

Faculty members are expected to establish reasonable absence policies. One fair model is to allow you to miss one week's worth of class before absences affect your grades. For example, if the class meets MWF, you would be allowed three absences without penalty.

Students who participate in OC activities should inform their professors in writing of the scheduled activities and absences the first week of class or as soon as possible. Professors should make every effort to work with those who conscientiously inform them of absences due to university activities. Absences due to official university activities such as intercollegiate athletic contests and musical performances should not penalize you per se. However, numerous absences may still affect test scores and other performance in any course.

CLASS SCHEDULING

The university makes every reasonable effort to offer all classes for which registration has occurred. There are times, however, when insufficient enrollment in a class makes it necessary for the university to cancel the section. There are times when you may attempt to register for a class that has already filled. Once a class is filled, students may place themselves on the waitlist for that particular section. Being on a waitlist does NOT guarantee registration in the class. Your position on a class waitlist is on a first-come, first-served basis. Registration from a waitlist is not automatic. Check your OC email daily; if you receive a notification, you will have to login to myOC and register within 24 hours or lose your position on the waitlist. Visit www.oc.edu/admissions/registrar/waitlist for more information. Please keep these situations in mind as you schedule classes needed to complete your degree.

DROP AND ADD PROCEDURES

DROPPING A CLASS

To drop a class, you must contact the Dean of New College. Student-athletes must also obtain the signature of either the Athletic Compliance Coordinator or the Assistant AD for Student-Athlete Well-Being. Veterans should get a signature from the Compliance Coordinator. International students should get a signature from the International Records Analyst.

DROP/ADD DATES FOR SPECIFIC TYPE OF CLASS STRUCTURE

Based on 15 hours of "seat time" per credit hour offered

REGULAR 15-WEEK TERM

Cannot add after the 1st week of class. Can drop without a grade of "W" week 1-4. Can drop with a grade of "W" week 5-12. Cannot drop after week 12.

ONE-WEEK COURSE

Cannot add after the 1st class meets. Can drop without a grade of "W" day 1. Can drop with a grade of "W" day 2-4. Cannot drop after day 4.

TWO-WEEK COURSE

Cannot add after 1st class meets. Can drop without a grade of "W" days 1-2. Can drop with a grade of "W" days 3-8. Cannot drop days 9-10.

THREE-WEEK COURSE

Cannot add after 1st class meets. Can drop without a grade of "W" days 1-3. Can drop with a grade of "W" days 4-12. Cannot drop days 13-15.

FOUR-WEEK COURSE

Cannot add after day 2. Can drop without a grade of "W" days 1-4. Can drop with a grade of "W" days 5-16. Cannot drop days 17-20.

FIVE-WEEK COURSE

Cannot add after day 2. Can drop without a grade of "W" days 1-5. Can drop with a grade of "W" days 6-20. Cannot drop days 21-25.

SIX-WEEK COURSE

Cannot add after day 2. Can drop without a grade of "W" days 1-5. Can drop with a grade of "W" days 6-20. Cannot drop days 20-25.

ADDING A CLASS

To add a class, you must contact the director of your academic program.

EXAMS

FINAL EXAMS

Generally, students may not reschedule final exams due to heavy testing in a single day. A student may request that his or her final examination in a class be rescheduled only where the student has more than three examinations scheduled for a single day. If a student wishes to reschedule a final exam, he or she must receive permission from the Dean. Final examinations will not be given early unless approved by the Deans' Council upon a showing of extraordinary circumstances. Examples of extraordinary circumstances are non-elective

surgery or being called to active duty.

PROCTORED EXAMS

For all faculty who use or may use proctored exams in their courses, regardless of delivery mode (face-to-face, online, or hybrid), the Federal Government and HLC requires that students be notified of the potential cost they may incur if the exam is proctored. If a course in an exam must be proctored, you must have your proctor identified and all proper forms turned in by the second week of class.

CHOOSING A PROCTOR

Some proctoring services may require a testing fee. Any testing fees will be the responsibility of the student. Proctoring options could include:

- Testing facility at a University of Community College campus (e.g. UCO Testing Center)
- Sylvan Learning Center (or equivalent)
- Federal Government Agency

WHO CANNOT BE A PROCTOR

- Relative or spouse
- Co-worker, business associate, or supervisor
- Friend or peer
- Coach
- Another Oklahoma Christian University student

EXAM PROCTORING EXPECTATIONS

- Proctors who do not fit the list of appropriate proctors will be refused.
- Proctors may expect payment for this service. Any costs involved are the student's responsibility.
- Discuss the number of exams and length of each with your proctor, as it requires a time commitment.
- Verify your proctor will be available for all your exams. Your proctor must agree to return exams in a timely manner.

AFTER FINDING YOUR PROCTOR

- Have your proctor complete the Examination Proctor Agreement Form.
- Submit your proctor form by the end of the second week of class.
- Confirmation will be sent to you and your proctor upon approval.

GRADING SYSTEM

Most courses use the standard letter grades: A, B, C, D, and F.

A: Superior performance in which the student demonstrates:

1. A thorough knowledge and retention of the factual material of the subject.
2. A thorough understanding of the principles of the material studied.
3. A timely and accurate completion of the course requirements, such as homework, term papers, etc.
4. An ability to apply and correlate the subject material to the solution of new and different problems.

B: Good performance in which the student demonstrates:

1. An above average knowledge and retention of the factual material of the subject.
2. An adequate understanding of the principles of the material studied.
3. A timely and accurate completion of the course requirements.
4. Some ability to apply and correlate the subject material to the solution of new and different problems.

C: Adequate performance in which the student demonstrates:

1. An average knowledge and retention of the factual material of the subject.
2. Some understanding of the principles of the material studied.
3. Satisfactory completion of course requirements.

D: Poor performance in which the student demonstrates:

1. Limited knowledge and retention of the factual material of the subject.
2. Limited or no understanding of the principles of the material studied.
3. Unsatisfactory completion of the course requirements.

F: Failing performance in which the student demonstrates:

1. Little or no knowledge and retention of the factual material of the subject.
2. Little or no understanding of the principles of the material studied, and/or
3. A failure to satisfactorily complete the course requirements.

Other grades that may be awarded are as follows:

NP: A no-passing grade in a course that does not give a letter grade.

P: A passing grade in a course that does not give a letter grade.

P*: A passing grade that is awarded for AP, CLEP, IB, credit by exam, or other prior learning credit.

W: Withdrawn from a course after the fourth week and before the 12th week of a regular 15 week course.

I: Granted if you have not met the requirements of the course due to illness, an emergency, or some other cause deemed reasonable by the instructor. A grade of "I" is not given when you have simply been negligent of class requirements. A grade of "I" is removed by the completion of the necessary work within six weeks after the semester ends. The professor has an option to grant an extension if warranted based on a request by you within the first six weeks. If a grade has not been submitted by the professor at the end of 12 weeks, the Registrar will convert the grade from an "I" to an "F."

The specific course requirements such as term papers, homework, attendance, special projects, and the number and scope of examinations are at the discretion of each professor. You should consult the course syllabus for the specific requirements and grading scale for each class. If you repeat a course at OC, the higher grade only is used to compute the GPA. The original grade will remain on the transcript.

ACADEMIC HONORS

The Honor Roll recognizes students with 3.40 (B) or above semester GPA. The Deans' List honors those with a 3.85 (A) or above GPA. The President's List honors those with a 4.0 (A) semester GPA.

GRADUATING WITH HONORS

Students graduate with honors at these levels:

Cum Laude	3.40
Magna Cum Laude	3.60
Summa Cum Laude	3.85

POLICY ON ACADEMIC HONESTY

CHEATING

Cheating on an examination, assignments, roll sheet, or any other course related work or activities undermines the ethics of the academy and the specific Christian purposes of Oklahoma Christian University. Accordingly, students who cheat on examinations, assignments, or other course related work or activities will face serious consequences, as outlined in this policy.

PLAGIARISM

One particular form of cheating is plagiarism.

Plagiarism is transmitting of another's ideas, words, or materials as one's own and/or the failure to credit accurately the ideas, words, or materials of another. Plagiarism also includes passing off the work of another (a friend, a parent, a website) as one's own. Plagiarism undermines the ethics of the academy and the specific Christian purposes of OC. Accordingly, students who engage in plagiarism in assignments submitted will face serious consequences, as outlined in the following policy.

PENALTIES FOR ACADEMIC DISHONESTY

On the first offense, the student will receive a "0" (zero) credit for the examination or assignment. For forms of cheating or dishonesty other than on examinations or assignments, the professor shall have the discretion to impose an appropriate penalty. Professors must send documentation of the first offense to the appropriate chair, the dean of the appropriate college, the Chief Academic Officer, and the Dean of Students.

On the second offense in the same course, the student will receive an "F" in the course. Professors must send documentation of the second offense to the appropriate chair, the dean of the appropriate college, the Chief Academic Officer, and the Dean of Students.

At either the first or second offense, the student may appeal using the process set forth for grade appeals.

If a student commits offenses in two or more courses, the Academic Appeals Committee may assign penalties for academic dishonesty in addition to the penalties assigned by the professors in the courses. The Committee may assign penalties up to and including suspension from the University in instances where a student has engaged in cheating or plagiarism in two or more courses. The Academic Appeals Committee will inform the Chief Academic Officer and the Dean of Students in writing of any penalties imposed by it and will report annually on its activities to the university's Academic Affairs Committee.

Professors should maintain the highest standards of academic honesty both in and out of the classroom. Professors must apply the rules regarding cheating and plagiarism and report to the appropriate channel. The student should be referred to the OC Covenant for principles that should guide conduct in such matters.

STUDENT COMPLAINT SYSTEM AT OKLAHOMA CHRISTIAN UNIVERSITY

To improve the ease and accessibility of reporting student complaints, Oklahoma Christian University developed an online student complaint system that was deployed in the Fall 2016 semester. The new student complaint system, accessible through the campus intranet, provides a single online portal for all types of student complaints. Students select one of four complaint categories (Title IX, Academic Appeals, Student Life, and Campus Police), and then complete the online form related to that category. Once completed and submitted, the form is automatically routed to the appropriate university employee (e.g., the Title IX coordinator, FERPA officer, Dean of Students, or Campus Police department), who has a specified period of time to respond. Upon clicking the "submit" button, students receive an automated email confirming the submission and providing information about the expected response time. The responsible employee also receives an email notifying him or her of the complaint and reminder emails if the complaint is not resolved within the specified timeframe. All responses to the complaint and the complaint resolution are documented in the system, which provides a log of all complaints submitted as well as information about the response time for various areas.

GRADE APPEALS

Any student may appeal a final grade received in a course. To assure due process and protect the rights of both the student and the professor, the appeals procedure below must be followed. Except by this process, no student-appealed grade may be changed, and no student-contested academic action by a professor may be reversed.

STEP 1 – CONTACT THE PROFESSOR

A student who disagrees with a professor on a course grade or other grade-related issue must contact the professor in writing to explain the concern or complaint. If the student does not bring the matter to the professor's attention within four weeks of the final grade report, the student loses the right of appeal. The professor has two weeks to respond in writing to the student's appeal.

STEP 2 – APPEAL TO THE CHAIR

If the interaction with the professor does not resolve the issue, the student has two weeks from that response to submit an appeal through the online Student Complaints system (available through myOC) to the chair of the professor's school or department. Otherwise the student loses the right

of appeal and the issue is considered closed. If the professor is the chair or associate dean, the student will take the appeal to the dean.

The appeal must include a written description of the circumstances as understood by the student. The chair will request any supporting documentation from the professor. The chair will discuss the complaint with the professor and, where appropriate, with other students. The chair will make a decision as soon as is reasonably practicable, but in no event longer than four weeks from the date of receipt of the appeal, and will communicate that decision in writing to the student.

After receiving the appeal, the chair has two options: the chair may make the decision and explain it to the student and the professor within two weeks or, if the chair considers the matter sufficiently serious or complex, the chair or may take the matter to the dean of the professor's college for further review and response.

STEP 3 – APPEAL TO THE DEAN

If the chair makes the decision, and if the student or professor is not satisfied that the chair's decision is fair and just, either may appeal to the dean of the professor's college by submitting information through the online Student Complaints system within one week of the decision by the chair.

Upon receiving notice of the appeal, the dean will request from the chair any documents submitted by the professor that are not available through the Student Complaints system and the chair's rationale for the decision. The dean will discuss the matter with all those involved.

After receiving the appeal, the dean has two options: the dean may make the decision and present it in writing to the student, the professor, and the chair within four weeks or, if the dean considers the matter sufficiently serious or complex, the dean may take the matter to the Academic Appeals Committee.

STEP 4 – APPEAL TO THE ACADEMIC APPEALS COMMITTEE

If the dean makes the decision, and if the student or professor is not satisfied that the dean's decision is fair and just, either may initiate an appeal to the Academic Appeals Committee by submitting information through the Student Complaints system within one week of the dean's decision. The dean will present any documents submitted by the

professor or gathered in evidence prior to the dean's decision that are not available through the Student Complaints system.

The Academic Appeals Committee will discuss the matter with the student and professor individually. The Academic Appeals Committee will decide the matter as soon as is reasonably practicable, but in no event longer than four weeks after the matter is submitted to it. After review, the decision of the Academic Appeals Committee is final and must be reported in writing within a week of the decision to all involved parties and to the Chief Academic Officer.

The time periods noted above may, in each instance, be extended due to extenuating circumstances or when the time period runs during school holiday periods, such as Christmas or summer break.

All academic appeals processes in programs or departments need to be clear that program-level appeals precede the institutional Academic Appeals Committee in order to be in compliance with the Department of Education and HLC standards, as well as appropriate legal practices. The Academic Appeals Committee appeal decisions supersede the program decisions.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) affords you certain rights with respect to your education records:

- The right to inspect and review your education records.
- The right to request the amendment of your education records to ensure that they are not inaccurate, misleading, or otherwise in violation of your privacy or other rights.
- The right to consent to disclosures of personally identifiable information contained in your education records, except to the extent that FERPA authorizes disclosure without consent.
- The right to file with the U.S. Department of Education a complaint concerning alleged failures by the university to comply with the requirements of FERPA.
- The right to obtain a copy of the university's student records policy.

You may obtain a copy of the policy from the Office of the Registrar in Cogswell-Alexander Hall. You will be notified annually of these rights in the Catalog and the Student Handbook.

Students may contact OC about FERPA-related complaints by using the Student Complaints form available through myOC. (To file a FERPA-related complaint, access the form, then click on "Student Life" and select "Miscellaneous.") All complaints related to FERPA will be directed to the university's Registrar and FERPA officer, Dr. Stephanie Baird.

DIRECTORY INFORMATION

Directory information is normally released without student consent. If a student does not wish such information to be made public, he or she can fill out a request form available in the Office of Student Life. Directory information is defined as: "information that would not generally be considered harmful or an invasion of privacy if disclosed," including, but not limited to, "the student's name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; grade level; enrollment status (e.g., undergraduate or graduate, full-time or part-time); dates of attendance; participation in officially recognized activities or sports; weight and height of members of athletic teams; degrees, honors and awards received; and the most recent educational agency or institution attended."

ADDITIONAL CREDIT PROGRAMS AND TESTING

You may receive credit for certain courses or activities not taken in the traditional manner.

CREDIT BY INDEPENDENT STUDY

You may receive credit by independent study in your major with the approval of your college's dean. Professors will assign a regular grade in a course on the basis of an examination, contact with you during a period of independent study, oral reports, and/or research papers.

You should take the initiative to propose a study or project to the dean and the faculty member before enrollment. Arrangements for periodic progress checks should be made within two weeks after the semester begins. You normally will not be allowed to take by independent study a course that is regularly offered. To comply with federal regulations, no more than 70% of an independent study course can be offered online. Students and faculty must document in their plan of study or syllabus how face-to-face meetings will take place between the instructor and the student. Normally, no more than 12 semester hours in independent study may be applied toward a degree. Faculty who agree to supervise an independent study must

post the syllabus for the independent study in the online site for syllabi.

EXTRACURRICULAR CREDIT

A department may request one hour of credit for an activity in which academic courses are usually given at recognized institutions. Prerequisites may be established if desired.

The course must provide some instruction in the area being served and must require a total of no fewer than 60 hours of student participation. The professor certifies with the grade that you participated the required amount of time. The grade itself indicates the quality of participation. Hours well above the minimum may be given some consideration in establishing the grade. Because some activities will not start until after registration, you may enroll for the course after the stated time and the final grade will be the only one submitted.

CREDIT BY EXAMINATION POLICIES

CLEP AND OTHER EXAMS

If you have had sufficient experience, training, or study in a subject area, you may apply to take College Level Examination Program (CLEP) subject exams or CLEP general exams published by the College Entrance Examination Board in order to receive academic credit. CLEP exams are offered to entering freshmen during the summer orientation programs or by special arrangement on an individual basis with the Student Success Center (405) 425-5921. You also may take CLEP exams after the semester begins if you meet the written guidelines. See the listing at the end of the following guidelines for CLEP exams offered and courses for which credit may be obtained.

CLEP GUIDELINES

Registration and payment for all CLEP exams must be completed through College Board. All payments for the CLEP exams are non-refundable. There is an additional fee of \$30 for test administration that can be paid to OC prior to the day of the exam or paid electronically using our online form. (If a student is taking the College Composition Modular, there is also a grading fee of \$25.) Payments made at OC for this fee may be made in cash or by check.

Charges may not be added to the student's school account. To register for the CLEP exam or to receive more information regarding the exams, please visit: <http://clep.collegeboard.org/register/exam>. Only those who are enrolled at OC or who have been accepted for admission to the university may receive credit by examination.

A minimum of 12 semester hours must be earned in class work at OC before credit earned by examination will be recorded.

You may not attempt credit by examination for courses that you have audited or in which you are, or have been, enrolled and in which you have attended any classes at OC or any other university. If you wish to take a CLEP exam for credit in a course in which you are currently enrolled, then you must drop the course within the first week of the semester.

You may attempt to receive credit by CLEP examination again after three full months. Except where specifically provided for by a program, credit by examination may not be given in a course sequentially lower in the department or a prerequisite to a course for which you have received credit.

You may receive up to 60 semester hours of credit by examination. The amount you may take by correspondence or extension will be reduced accordingly.

Credit earned by proficiency examination does not count toward the resident requirement of 30 semester hours.

If you have taken and passed a course at an unaccredited institution and wish to validate that work through the procedures outlined in this policy, you may do so. This credit is considered equivalent to transfer work and does not satisfy the requirement calling for 30 semester hours in residence or the requirement calling for one half of the major at OC.

ADVANCED PLACEMENT EXAMINATIONS AND REQUIRED SCORES

AP COURSE	SCORE	COURSE CODE	OC COURSE
Art History	3	ARTS-2013	Survey of Visual Culture
Art/Studio/Drawing	3	ARTS-1113	Fundamentals of Drawing
Biology	3	BIOL-1013	Principles of Biology I
General Biology	4	BIOL-1115	General Biology I
Introduction to Chemistry	3	CHEM-1104	Introduction to Chemistry
General Chemistry I	4	CHEM-1115	General Chemistry
General Chemistry I & II	5	CHEM-1115 & CHEM-1215	General Chemistry I & General Chemistry II
Computer Science A	3	CMSC-1113	Programming I
Computer Science B	4	CMSC-1113 & 1123	Programming I & II
Computer Science Principles	3	CMSC-1313	Software Engineering I Introduction
Economics/Macro	3	ECON-2113	Macroeconomics
Economics/Micro	3	ECON-2213	Microeconomics
English Language/Composition	3	ENGL-1113	English Composition I
English Literature/Composition	3	ENGL-1113	English Composition I
European History	3	HIST-2923	Perspectives in Western Civilization
French, Language	3	FRNC-1113 & 1213	Beginning French I & II
German, Language	3	GERM-1113 & 1213	Beginning German I & II
Government and Politics	3	POLS-2113	American Government
Human Geography	3	GEOG-2113	Elements of Human Geography
Math/Calculus AB	3	MATH-2114	Calculus I with Analytical Geometry
Math/Calculus BC	4	MATH-2114 & 2214	Calc I and Calc. II with Analytical Geometry
Music/Listening/Literature	3	FINE-2913	Perspectives in Fine Arts
Music Theory	3	MUSC-1023	Fundamentals of Music Theory
Psychology	3	PSYC-1113	General Psychology I
Physics 1	3	PHYS-1114	College Physics I
Physics 2	3	PHYS-1214	College Physics II
Physics/C Mechanics	3	PHYS-2514	Physics I
Physics/C E&M	3	PHYS-2614	Physics II
Spanish Language	3	SPAN-1113 & 1213	Beginning Spanish I & II
Statistical Methods	3	MATH-2913	Statistical Methods
U.S. History or History of the U.S. since 1877	3	HIST-2213 or 2223	History of the U.S. to 1877
U.S. History and History of the U.S. since 1877	4	HIST-2213 & 2223	History of the U.S. to 1877
World History	3	HIST-2923	Perspectives in Western Civilization

CLEP TESTS OFFERED AT OC AND REQUIRED SCORES

You must pass CLEP examinations with a score determined by the university to receive course credit at OC. Credit received is recorded on your permanent record with a grade of "P*" for passing.

SUBJECT EXAMINATIONS	OC REQ. SCORE	COURSE CODE	OC COURSE
American Government	63	POLS-2113	Intro to American Government
Pre-Calculus	61	MATH-1223 & MATH-1523	Mathematical Functions and Modeling/ Trigonometry
Calculus	64	MATH-2114	Calculus I with Analytical Geometry
College Algebra	63	MATH-1223	Mathematical Functions and Modeling
College Mathematics	62	MATH-1163	Applied Mathematics
College Composition Modular	55	ENGL-1113	English Composition I
History of U.S. I	56	HIST-2213	History of the U.S. to 1877
History of U.S. II	57	HIST-2223	History of the U.S. Since 1877
Humanities	56	FINE-2913	Perspectives in Fine Arts
General Biology	57	BIOL-1013	Principles of Biology I
General Chemistry	65	CHEM-1115 or CHEM-1313	General Chemistry I or General Chemistry for Engineers
Principles of Macroeconomics	62	ECON-2113	Macroeconomic Principles
Principles of Microeconomics	64	ECON-2213	Microeconomic Principles
Introduction to Psychology	59	PSYC-1113	General Psychology I
Introduction to Sociology	59	SOCI-1113	Perspectives in Sociology
Western Civilization I: Near East-1648	57	HIST-2923	Perspectives in Western Civilization
Western Civilization II: 1648-Post WWII	56	HIST-2923	Perspectives in Western Civilization

NOTE: No CLEP credit is given for English Literature, ENGL-2213. No CLEP tests will be accepted for upper division business courses. The College Composition Modular exam can only be taken at OC.

INTERNATIONAL BACCALAUREATE PROGRAM

Credit may be awarded to students who have taken higher-level courses in the International Baccalaureate Program and who have scored at least a 4 (on a 7-point scale) on the higher-level course examination. Such credit generally is awarded on a course-by-course basis as recommended by the appropriate OC department. The following higher-level International Baccalaureate courses have been approved for credit without individual department review. International Baccalaureate transcripts should be submitted to the Office of the Registrar.

INTERNATIONAL BACCALAUREATE			
Higher Level Course	Equivalent OC Course	Minimum Score	Semester hours
Biology	BIOL-1013 Principles of Biology I	4	3
Introduction to Chemistry	CHEM-1104-- Introduction of Chemistry	4	4
Chemistry	CHEM-1115 – General Chemistry	4	4
Chemistry I & II	CHEM-1115 – General Chemistry & CHEM-1215 General Chemistry II	7	10
Economics	ECON-2113 – Macroeconomics	4	3
Higher Mathematics	MATH-2114 – Calculus I with Analytical Geometry	4	4
History-America	HIST-2213 -- HIST-2213 History of the U.S. to 1877	4	3
History-European	HIST-2823 – World Civilization to 1500	4	3
Language A: English	ENGL-1113 – English Composition I	4	3
Music	MUSC-2013 – Music Appreciation	4	3
Physics	PHYS-1114 – College Physics	4	4
Social Anthropology	SOCI-1113 – Introduction to Sociology	4	3

You can request transcripts through your high school International Baccalaureate coordinator for the first year after high school graduation. Thereafter, transcripts can be requested from the International Baccalaureate Program, North America, 475 Riverside Drive, Suite 1600, New York, NY 10115; (212) 696-4464. Website: www.ibo.org. You should be aware that AP examinations, CLEP examinations, International Baccalaureate examinations, and college courses taken prior to or after enrolling at OC may be duplicative. In these cases, the university will award credit for only one specific course.

DEPARTMENTALLY-PREPARED CHALLENGE EXAMS

Departmentally-prepared exams are extensive examinations over specific subjects or courses. Approval for the examination, the type of examination to be used, or for other work to be performed will be left to the department. Application forms are available in the Office of the Registrar.

The charge for credit under this policy will be a \$20 fee for the examination, whether passed or failed, and \$10 per semester hour of credit fee to record it on the transcript if it is passed. In case of validation of unaccredited work, the latter charge will not be made.

If you make a grade of "C" or above on a departmentally-prepared examination, the course will be recorded with credit given and a grade of "P*" for passing. You may not attempt an examination in the same course more than one time.

RETROACTIVE CREDIT

You may begin university study at the level appropriate to your background in a foreign language or as part of a dual undergraduate/graduate degree program. Upon completion of foreign language course numbers 1213, 2113, or 2123 with a grade of "B" or better, or upon passing a departmentally-prepared exam, you may apply for retroactive credit for all previous courses in the foreign language sequence. Students completing coursework as part of a dual undergraduate/graduate degree program may complete the graduate (5000-level) version of a course and apply for retroactive credit for the undergraduate (3000 or 4000-level) version of the same course, provided that you earn a grade of "B" or better in the graduate course. The application for such credit must be approved by the professor and the department chair or associate dean. You must then pay \$10 per semester hour in the Office of the Registrar to have the retroactive credit recorded.

AIR FORCE ROTC CREDIT

AFROTC is a nationwide program that allows students to pursue commissions (become officers) in the United States Air Force (USAF) while simultaneously attending college. AFROTC classes are held on college campuses throughout the United States and Puerto Rico; students can register through normal course registration processes. AFROTC consists of four years of Aerospace Studies classes (Foundations of the USAF, Evolution of USAF and Space Power, Air Force Leadership Studies, and

National Security Affairs/Preparation for Active Duty), and a corresponding Leadership Laboratory for each year (where students apply leadership skills, demonstrate command and effective communication, develop physical fitness, and practice military customs and courtesies). College students enrolled in the AFROTC program (known as "cadets") who successfully complete both AFROTC training and college degree requirements will graduate and simultaneously be commissioned as Second Lieutenants in the Active Duty Air Force.

The AFROTC program is currently offered at the University of Oklahoma, but they have a crosstown agreement that allows OC students to enroll in AFROTC and become full-fledged cadet participants. For more information on AFROTC at OC, visit <http://www.ou.edu/rotc/air-force.html>.

ARMY ROTC CREDIT

Two-, three-, and four-year programs are available to you through a cooperative agreement between Oklahoma Christian and the University of Central Oklahoma (UCO). This allows you to commute to UCO and attend Army ROTC classes while continuing to pursue your degree at OC.

Through the Army Reserve Officers' Training Corps Program (ROTC), the Department of Military Science offers two programs. After completion of the degree and the ROTC program, you will be commissioned as an officer in the United States Army, the Army Reserves, or the Army National Guard. For more information, contact UCO.

STUDENTS AND VA BENEFITS

In keeping with minimum standards set by the state, these following guidelines will be followed in reporting to the Veterans Administration regional offices the attendance and academic progress of those who receive VA benefits:

- If you drop out of school, OC will report the last date attended to assure that payments are terminated no later than the date when you stop attending a course.
- OC also will report when you fail to maintain satisfactory academic progress. You will be placed on academic alert and should make a 2.0 GPA at the end of that semester or raise your cumulative GPA to the level of good standing required for your classification.

If you have questions about your VA benefits, contact the Office of the Registrar at (405) 425-5206.

DEGREE COMPLETION REQUIREMENTS

CORE CURRICULUM

Oklahoma Christian's aim is to "take every thought captive to make it obedient to Christ" (II Cor. 10:5b). This means the faculty and the students are involved in an ongoing project to explore and promote the Christian worldview. In every discipline, Christ – the incarnate Word of God – and the Bible – the written Word of God – is the foundation of our intellectual growth and moral development. This knowledge of the Word of God is essential equipment for Christian scholars.

Secular education often is satisfied to create doubt and leave it unresolved. Fundamentalist education often is satisfied to retreat from doubt and deny that it exists. Christian education confronts doubt and seeks to overcome it to produce faith.

Therefore, the Oklahoma Christian community is committed to creating and communicating a Christian analysis of every discipline, believing that in doing so, Christian students develop a bold faith and all students are exposed to a wider array of thought than they would encounter in most secular universities. No one is required to hold any position on scriptures or to agree with any application of them, but all are required to learn the information and skills necessary to meet the stated objectives. Professors seek to be open to and understanding of the views of students while affirming their own position. Faith is, therefore, the central concept in the core curriculum model. All of the specific objectives listed in each category are built on the central concept.

Generally, the core curriculum for New College degrees is the same or similar to the University's undergraduate core curriculum. However, because of the unique nature of New College degrees and programs and the specific context of each student, many of whom are adult learners with significant life and professional experience, the New College advisor, with approval of the Dean, may adjust aspects of the core curriculum.

STUDENTS WITH ASSOCIATE OR BACCALAUREATE DEGREES FROM ANOTHER INSTITUTION

If you transfer to OC with an associate degree designed to provide the core curriculum background for a baccalaureate degree, OC will consider the hours taken before coming to OC when determining your core curriculum requirements. The associate degree program must include at

least 30 hours in courses typically required for the core curriculum with at least one course in the following seven categories: communication, math, American citizenship, behavioral/social science, literature/fine arts, science, and global civilization.

If you have fulfilled at least five of these categories prior to coming to OC, you will be able to complete courses on campus to fulfill up to two deficient areas in the seven categories. You also will be required to complete the following at OC: 6–8 hours of Bible, to include BIBL-4523: Capstone: Christ and His World.

Those completing a second baccalaureate degree at OC will be covered by the same policy. You may transfer all approved courses from an accredited junior college. A maximum of 65 hours from a junior college will apply toward a degree.

Note: You must satisfy the specific course provisions for the BSE and other programs requiring specific courses for the core curriculum.

REQUIREMENTS FOR ALL BACCALAUREATE DEGREES

After consulting with an academic advisor, it is ultimately your responsibility to choose and implement your academic program and to see that all specific requirements for that program and all core curriculum requirements for graduation from the university have been met in an acceptable and timely manner. Requirements are as follows:

- You must have satisfied all entrance requirements.
- You must complete at least 126 semester hours.

TRANSFER POLICIES

FIRST-TIME TRANSFER STUDENTS TO OC

Transfer students must take the following number of hours in Bible at OC:

Transfer hours	Required OC Bible hours
1 to 12	16*
13 to 31	14*
32 to 47	12*
48 to 63	10*
64 to 79	8*
80 or more	6*

Or reach the total of 16 hours, including transfer hours.

*The number of Bible hours required for transfer students is determined at the time of your initial enrollment at OC. Subsequent transfer hours do not affect the number of hours required.

POST-ENROLLMENT TRANSFER CREDIT

Students who are enrolled at OC may receive credit for courses taken at another institution, subject to the following restriction:

Obtain written approval on a Transfer Course Approval Form before registering for the courses at another institution.

Approval for courses within the major must come from the Dean of New College. Approval for core curriculum courses must come from the Registrar.

LIMITATION OF TRANSFER CREDIT FOR BACCALAUREATE DEGREES

Once a student begins at OC, he or she may not transfer in more than 15 hours of credit to count toward graduation, of which no more than six upper division hours of his or her major can be transferred back to OC. Transfer credit in the major must be approved by the Dean of New College, as explained above.

Specific departments may have additional transfer restrictions.

Only credit from a regionally accredited college or university will be accepted as transfer credit.

Technical or vocational credits are not eligible for transfer and may not, therefore, be used to satisfy degree requirements.

Current OC students must have transfer credit approved prior to enrolling in a class away from the OC campus. A Transfer Request Approval Form is available online and in the Registrar's Office.

A course may not be taken at another college or university to replace a grade for any course that has been taken at OC except in extraordinary circumstances.

GRADUATION REQUIREMENTS

REQUIREMENTS FOR GRADUATION WITH AN ASSOCIATE DEGREE

- You must complete a total of 60 semester hours, with a minimum of 41 hours in the core and 19 hours electives.
- Courses may satisfy requirements in the core or the electives, but cannot count toward both (a process known as "double dipping").
- You must complete the core curriculum requirements as listed in the catalog.
- You must have a total GPA on all courses of

not less than 2.0.

- You may not count toward graduation more than seven semester hours with a grade of "D." If you have more than seven hours of "D" grades in courses required for graduation, you must retake the specific course or courses to replace those "D" grades.
- You must complete at least 15 semester hours at OC and be in attendance during the semester of graduation.
- You must have two science courses (six hours total), one of which must include a lab.

REQUIREMENTS FOR GRADUATION WITH A BACHELOR DEGREE

- You must complete a minimum of 30 semester hours in a major and a minimum of 18 hours in a minor. At least one-half, or 22 hours (whichever is smaller) of the work in the major or major/minor program must be completed at OC. In majors that contain a specialization, at least three-fourths of the work required for that specialization must be completed at OC.
- Courses may satisfy requirements in the core and the major and/or the core and the minor (a process known as "double dipping"). A minor requires at least 18 hours of additional unduplicated courses. If there are no common courses in the requirements for a major and the requirements for a minor, the student may major and minor in the areas. When there are courses required in both the major and the minor, the student may not earn a major and minor in those areas.
- You must complete the core curriculum requirements as listed in the catalog.
- You must have at least 10 semester hours of courses numbered 3000 or above in your major field and a total of not less than 30 semester hours overall in such courses.
- You must have a total GPA on all courses of not less than 2.0 and the same overall average on all work done in the major field.
- You may not count toward graduation more than 15 semester hours with a grade of "D." If you have more than 15 hours of "D" grades in courses required for graduation, you must retake the specific courses or courses to replace those "D" grades.
- You must complete at least 30 semester hours at OC (at least 15 of which must be in the senior year), be a full-time student for at least one semester, and be in attendance during the semester of graduation.

- You must have two science courses (six hours total), one of which must include a lab.

You normally will follow the requirements of the catalog in effect at the time of admission to the university. No catalog will be binding for more than seven years. Therefore, at the point of graduation, you must meet the requirements of a catalog that has been in effect no more than seven years. Any exceptions must be approved by the dean of the student's college and the Registrar.

You must have completed all of your graduation requirements (with a minimum of 60 hours for associate degree students and a minimum of 126 hours for bachelor degree students) prior to participating in commencement.

SECOND BACCALAUREATE DEGREES AND DOUBLE MAJORS

For a second baccalaureate degree or a double major, you must first receive written approval from the dean(s) of the respective college(s) and then you must complete the requirements for the specific major with a minimum of 18 additional hours unique to the second degree or major beyond the first degree or major. A minimum of 144 total semester hours will need to be completed by the end of the second degree or major. Students not receiving their first bachelor's degree from Oklahoma Christian University will need to also complete six hours of Bible, to include BIBL-4523: Capstone: Christ and His World. If the second baccalaureate degree or second major would normally require a minor, each degree or major shall count as the minor for the other degree or major.

ASSOCIATE OF SCIENCE DEGREE

To receive an Associate of Science degree from OC, you must complete the following:

1. Meet the core curriculum requirements of 41 specific hours; and
2. Meet the requirements of 19 additional elective hours, for a total of 60 hours.

BACHELOR OF SCIENCE DEGREE

To receive a Bachelor of Science degree from OC, you must complete the following:

1. Meet the core curriculum requirements; and
2. Meet the requirements for a major in one of the departments offering the Bachelor of Science degree.

BACHELOR OF SCIENCE IN EDUCATION DEGREE

To receive a Bachelor of Science in Education degree from OC, you must complete the following:

1. Meet the core curriculum requirements;
2. Meet the requirements for education in either elementary education, early childhood education, or some field of secondary education; and
3. Meet the requirements for teacher certification.

BACHELOR OF SCIENCE IN NURSING DEGREE

To receive a Bachelor of Science in Nursing degree from OC, you must complete the following:

1. Meet the core curriculum requirements; and
2. Meet the requirements for the major in nursing.

STUDENT DEVELOPMENT SERVICES AND COURSES

STUDENTS WITH DISABILITIES

OC seeks to be learner-friendly for students with disabilities. If you have diagnosed disabilities, you should direct your inquiries to Katy Roybal at (405) 425-1876. Disability documentation must be provided from an appropriately qualified professional (i.e., physician, psychiatrist, or psychologist). Each semester, you must meet with Ms. Roybal to establish a specific accommodation plan. OC seeks to be helpful and cooperative; nevertheless, the responsibility for learning rests with you and you must take the initiative to arrange for the accommodations. For specific policies, see the ADA Handbook, which is available in the Office of Student Life.

STUDENT SUCCESS CENTER

Oklahoma Christian University's Student Success Center partners with academic programs to promote personal and academic responsibility as students navigate through their university experience toward graduation. Features include the Bridge Mentoring Program, academic coaching, academic recovery, disability services, learning assistants, supplemental instruction, tutors and mentors, and a testing center.

STUDENT DEVELOPMENT COURSES

Students with low ACT scores (or equivalent test scores) will be evaluated and advised on course placement. They may take student development courses for academic credit and toward the 126 minimum hours required for a bachelor degree. These courses are described below. Another option is to complete introductory course modules and/or

participate in co-requisite tutoring to foster success in general education courses.

WRITING

OC is committed to helping you meet the fundamental objective of effective written communication. The university requires students with an English ACT of 18 or lower (or equivalent test scores) to enroll in SDEV-0123: Developmental Writing before enrolling in ENGL-1113: English Composition I. Developmental Writing allows you to master basic grammar skills and gain confidence needed to succeed in the core curriculum's communication sequence and other university-level courses. Students enrolled in SDEV-0123 must achieve a grade of "P" (Passing) before enrolling in ENGL-1113.

MATHEMATICS

OC requires that you have proficiency in and understanding of mathematics. You must complete a mathematics requirement. The required course varies according to the specialized needs of the

major curriculum.

Students in business and science programs must have MATH-1223: Mathematical Functions and Modeling.

Most others must complete MATH-1163: Applied Mathematics or MATH-1173: Quantitative Reasoning.

To assist students who are not adequately prepared for the required mathematics course, OC offers a developmental math course. Intermediate Algebra (SDEV-0103) is required for those with a Math ACT subscore of 22 or lower (or equivalent test subscore) as preparation for one of the mathematics courses that satisfy the university's core curriculum requirements. This course reviews high school algebra, including polynomials, equation solving, and graphing. This course is graded with a grade of "P" (Passing) or a grade of "NP" (Not Passing). This course does not satisfy the core curriculum mathematics requirement.

NEW COLLEGE

Oklahoma Christian University and higher education, in general, are changing to meet the needs of all kinds of students. New College is home to academic programs that respond to needs of diverse students and changing markets. It currently houses two work-based programs, concurrent enrollment, and training for alternatively certified teachers.

DEGREES OFFERED

A.S. Degree

B.S. Degree in Interdisciplinary Studies in Education

B.S.N. Degree in Nursing

OTHER PROGRAMS

Academy of Alternative Certification

Oklahoma Christian University is helping to fill the teacher shortage with affordable courses for alternatively certified teachers. The Academy offers two three-credit hour courses (EDUC-3133: Classroom Management and EDUC-4033: Educational Pedagogy) in a streamlined, online format. These courses typically are taught in four-week blocks.

Concurrent Enrollment

High school students may get a head start on their college career through concurrent enrollment. A university advisor will work with high school administrators or individual students to provide appropriate courses tailored to each student's strengths and long-term goals. Concurrent students most often take general education courses that apply to a variety of degree programs. High school students may choose to enroll in on-campus or online courses.

LOCATION

Garvey Center

DEAN

Sada Knowles, Ph.D., Dean of New College

DEAN'S OFFICE

GC 104B

ASSOCIATE OF SCIENCE DEGREE, 60 HOURS

Through the Associate of Science (A.S.) degree, OC offers lower division preparation for almost all bachelor degree programs. The A.S. degree provides the courses of study equivalent to those offered in the freshman and sophomore years (lower division) of OC's four-year programs.

The A.S. degree requirements consist of general education requirements and electives to prepare for a bachelor degree. Academic advisors may work with students who are planning to pursue a bachelor degree in order to ensure that prerequisites are met through the A.S. degree plan of study.

The Associate of Science degree requires 60 total credit hours, which includes 41 hours of general education courses and 19 hours of electives. Each student will follow the outlined curriculum plan; substitutions may be made within the area of emphasis. Courses should be 1000- and 2000-level unless approved by the Dean of New College.

COMMUNICATION, 9 HOURS

COMM-1213 Oral Communication
ENGL-1113 English Composition I
ENGL-1213 English Composition II

MATHEMATICS, 3 HOURS

Appropriate to demonstrated ability or future major, such as:

MATH-1163 Applied Mathematics
MATH-1173 Quantitative Reasoning

REQUIRED BIBLE, 8 HOURS

Lower-division, general education courses, such as:

BIBL-1212 Life of Christ: Matthew
BIBL-1312 Life of the Early Church: Acts
BIBL-2202 Story of the Old Testament
BIBL-2302 Story of the New Testament

POLITICAL SCIENCE, 3 HOURS

POLS-2113 Intro to American Government

AMERICAN HISTORY, 3 HOURS

HIST-2213 History of the U.S. to 1877
HIST-2223 History of the U.S. since 1877

GREAT WORKS, 6 HOURS

ARTS-2013 Survey of Visual Culture
ARTS-2423 History of Photography and Motion Pictures
COMM-2023 History of Theater
ENGL-2213 Perspectives in Literature
MATH-2123 The History of Mathematics
MUSC-2013 Music Appreciation

SCIENCE, 6 HOURS

Chosen from BIOL, CHEM, and GNCS
(One course must include a lab)

BEHAVIORAL SCIENCE, 3 HOURS

PSYC-1113 General Psychology I

ADDITIONAL ELECTIVES, 19 HOURS

Suggested Areas of Study for Elective Content

Business Emphasis with TEL Education:

ACCT-2113: Accounting Principles I
ACCT-2213: Accounting Principles II
BUSA-XXX3: Intro to Business and Entrepreneurship
ECON-2113: Macroeconomic Principles
ECON-2213: Microeconomic Principles
INFO-3233: Data Visualization

Pre-Nursing Emphasis:

BIOL-2033: Nutrition
BIOL-2523: Anatomy and Physiology I
BIOL-2623: Anatomy and Physiology II
BIOL-2624: Microbiology
NURS-1101: Intro to Nursing
NURS-2003: Health Assessment
NURS-2013: Fundamentals of Nursing
PSYC-3523: Developmental Psychology

Education Emphasis:

EDUC-3121: Orientation to Teacher Education
(includes 33-hour practicum)
EDUC-3122: School in American Culture
EDUC-3213: Learning, Instruction, and Assessment
EDUC-3131: Classroom Management Strategies
EDUC-3421: Educational Technology
EDUC-3723: Education of the Exceptional Child
EDUC-3323: Movement and Fine Arts
EDUC-3332: Elementary Language Arts
PSYC-3523: Developmental Psychology

BACHELOR OF SCIENCE DEGREE IN INTERDISCIPLINARY STUDIES IN EDUCATION, 60 HOURS

This degree program is designed for the highly motivated student with experience or current employment in education. An interdisciplinary curriculum, including such areas as the social, religious, political, and scientific, will aid the student in understanding contemporary American culture and his or her place in it. This degree program also serves the student who wishes to craft a program of studies to pursue the alternative certification pathway to teaching in the state of Oklahoma.

Each student will follow the outline curriculum plan; substitutions may be made within the area of emphasis. The program must be approved by the Dean of New College.

Students must complete a minimum of 126 hours including the major, core, and minor if required. Elective hours may be needed to reach 126 hours.

60 HOURS, 39 OF WHICH MUST BE 3000/4000 LEVEL

COURSES ARE TO BE DIVIDED AMONG THREE AREAS

Education, English, and Family Science

MINIMUM 9 HOURS OF 3000/4000 LEVEL CLASSES IN EACH AREA

A STUDENT MUST DECLARE A MAJOR IN INTERDISCIPLINARY STUDIES BEFORE REACHING 96 HOURS

THE STUDENT MUST MEET MINIMUM HOURS OF 126 IN ORDER TO GRADUATE

Recommended coursework to qualify for alternative certification and a TEFL certificate:

ENGLISH, 15 HOURS

ENGL-2333 TEFL Experience
ENGL-3723 Methods of TEFL
ENGL-4633 Intercultural Communication
ENGL-4863 TEFL Student Teaching
SPAN-1213 Basic Spanish II

EDUCATION, 24 HOURS

EDUC-3131 Classroom Management Strategies I
EDUC-3213 Learning, Instruction, and Assessment
EDUC-3421 Educational Technology
EDUC-3723 Education of the Exceptional Child
EDUC-4131 Applied Instructional and Assessment Strategies
ELEM-3233 Primary Reading
ELEM-3323 Movement and Fine Arts
ELEM-3332 Elementary Language Arts
ELEM-3632 Social Studies for the Primary Child
ELEM-3733 Mathematics for the Primary Child
ELEM-3832 Science for the Primary Child

FAMILY SCIENCE, 21 HOURS

CHDV-3013 Nature and Characteristics of Early Childhood
CHDV-3023 Emergent Literacy
CHDV-4023 Topics in Early Childhood
FMST-1113 Introduction to Family Science
FMST-3513 Child Welfare
FMST-4713 Family Science Practicum
PSYC-3523 Developmental Psychology

UNIVERSITY CORE CURRICULUM:

B.S. – 55 HOURS – COURSES MAY NOT BE REPEATED WITHIN CORE

COMMUNICATION, 9 HOURS

COMM-1213: Oral Communication
ENGL-1113: English Composition I
ENGL-1213: English Composition II

MATHEMATICS, 3 HOURS

Appropriate to major

REQUIRED BIBLE, 8 HOURS

BIBL-1212: Life of Christ: Matthew
BIBL-1312: Life of the Early Church: Acts
BIBL-2202: Story of the Old Testament
BIBL-2302: Story of the New Testament

BIBLE ELECTIVE, 5 HOURS

5 hours of Bible (not Missions Experience)

CAPSTONE, 3 HOURS

BIBL-4523: Capstone: Christ and His World

POLITICAL SCIENCE, 3 HOURS

POLS-2113: Intro to American Government

AMERICAN HISTORY, 3 HOURS

HIST-2213: History of the U.S. to 1877
HIST-2223: History of the U.S. since 1877

GREAT WORKS, 3 HOURS

Should include literature
ARTS-2013: Survey of Visual Culture
ARTS-2423: History of Photography and Motion Pictures
COMM-2023: History of Theater
ENGL-2213: Perspectives in Literature
MATH-2123: The History of Mathematics
MUSC-2013: Music Appreciation
MUSC-3213: Perspectives in World Music

SCIENCE, 6 HOURS

One course must include a lab

CHOOSE 4 OF THE FOLLOWING 5 AREAS:

BEHAVIORAL SCIENCE, 3 HOURS

PSYC-1113: General Psychology I

GREAT WORKS, ADDITIONAL 3 HOURS

Choose three hours from the list above

WESTERN CIVILIZATION, 3 HOURS

HIST-2823: World Civilization I
HIST-2833: World Civilization II

NON-WESTERN CIVILIZATION, 3 HOURS

GEOG-2113: Elements of Human Geography
GEOG-2213: World Regional Geography
HIST-2613: The Modern Middle East
HIST-2823: World Civilization I
HIST-2833: World Civilization II
MISS-3513: World Religions
MISS-3613: Cultural Anthropology
MISS-3613: New Religious Movements
MUSC-3213: Perspectives in World Music

LIBERAL ARTS, 3 HOURS

Outside major, as approved by your academic department

*For more information on applying study abroad classes to core requirements, see page 25 of the Undergraduate Academic Catalog.

NURSING PROGRAM REQUIREMENTS

ADMISSION TO THE NURSING PROGRAM, PRELICENSURE TRACK

In addition to meeting the criteria for admission to OC, you must meet the following requirements:

- A minimum GPA of 3.0
- Federal background check and drug screening
- TOEFL scores of 500+ (PBT), 61+ (IBT), or IELTS score of 61+ for international students
- A rating of "Proficient" on the Test of Essential Academic Skills (TEAS), taken within the previous 12 months
- Required immunizations
- A minimum grade of "C" in each of the required support courses

Students who have been convicted of a crime, other than a minor traffic violation, could be ineligible for admission to the university or for licensure in the state of Oklahoma. Contact the School of Nursing for further information.

An applicant may be admitted, following a review by a faculty committee, on academic probation if their cumulative GPA is less than 3.0. The faculty committee will review each application on a case-by-case basis.

Factors to be considered include:

- College credits that are five or more years old
- Students returning to college after a gap in years
- Required GPA on the last 60 hours
- Required GPA only on the courses being used to meet BSN degree requirements
- Current healthcare experience.

TRANSFER STUDENTS

Students transferring from other colleges and universities are accepted on a competitive basis. A conference with the Dean of New College and a nursing faculty member is required. An individual curriculum plan will be developed for transfer students. All transfer student applicants who have been previously enrolled in a school of nursing program will be asked to submit additional documents, including a letter of good standing with eligibility to return from the previous school of nursing. See the Nursing Student Handbook for a complete description of requirements, fees, and information on advanced placement.

PROGRESSION REQUIREMENTS

In addition to meeting the general university requirements, nursing students must achieve a minimum grade of "C" in each required support course and an overall GPA of 3.0. Once admitted, the student must maintain a 3.0 average each semester. Students who earn grades of "D" or "F" in two NURS designed courses are discontinued from the School of Nursing.

LICENSURE REQUIREMENTS

Graduation with a BSN degree does not guarantee licensure. Students must pass the NCLEX-RN to earn a license.

The BSN program is approved by the Oklahoma Board of Nursing. Graduates of this state approved program are eligible to apply to write the National Council Licensure Examination (NCLEX) for registered nurses. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure, a criminal history records search, and evidence of citizenship or qualified alien status.

In addition, Oklahoma law only allows a license to be issued to U.S. citizens, U.S. nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year.

BACHELOR OF SCIENCE IN NURSING DEGREE IN NURSING (PRELICENSURE), 92 HOURS

An OC graduate with a Bachelor of Science in Nursing degree will:

1. Exemplify Christian principles of compassion, service, integrity, and respect for the well-being of clients, peers, and self.
2. Synthesize critical thinking skills for professional nursing practice.
3. Communicate clearly, effectively, and appropriately with clients and other health care providers to promote positive client outcomes.
4. Provide appropriate and safe nursing care (clinically competent) to clients.
5. Demonstrate a leadership style consistent with academic preparation while adhering to the standards of the nursing profession.
6. Provide nursing care based on knowledge and appreciation of unique cultural variations.

Students must complete a minimum of 126 hours including the major, core, and minor if required. Elective hours may be needed to reach 126 hours.

SCIENCE, 20 HOURS

BIOL-1013	Principles of Biology I
BIOL-2033	Nutrition
BIOL-2523	Anatomy and Physiology I
BIOL-2623	Anatomy and Physiology II
BIOL-2624	Principles of Microbiology
CHEM-1104	Introduction to Chemistry I

NURS-2013	Fundamentals of Nursing
NURS-2033	Pathophysiology and Pharmacology I
NURS-3013	Pathophysiology and Pharmacology II
NURS-3014	Mental Health Nursing
NURS-3015	Adult Nursing I
NURS-3024	Maternal-Infant Nursing
NURS-3025	Adult Nursing II
NURS-3034	Health Care Missions and Christian Service

MATHEMATICS, 3 HOURS

MATH-1223	Mathematical Functions and Modeling
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NURS-4005	Community Health Nursing
NURS-4011	Capstone in Nursing
NURS-4015	Child and Family Health Nursing
NURS-4022	Issues and Trends in Nursing
NURS-4024	Leadership and Management in Nursing

STATISTICS, 3 HOURS CHOSEN FROM

BIOL-2913	Biostatistics
MATH-2913	Statistical Methods

NURS-4025	Adult Nursing III
NURS-4033	Nursing Research and Evidence-Based Practice

PSYCHOLOGY, 6 HOURS

PSYC-1113	General Psychology I
PSYC-3523	Developmental Psychology

NURSING, 60 HOURS

NURS-1011	Introduction to Nursing
NURS-2003	Health Assessment

After admittance into the nursing program, a student must maintain a cumulative GPA of 3.0. For more information, refer to the Nursing Student Handbook.

UNIVERSITY CORE CURRICULUM:

B.S.N. - 55 HOURS - COURSES MAY NOT BE REPEATED WITHIN CORE

COMMUNICATION, 9 HOURS

COMM-1213: Oral Communication
ENGL-1113: English Composition I
ENGL-1213: English Composition II

MATHEMATICS, 3 HOURS

Used in major

REQUIRED BIBLE, 8 HOURS

BIBL-1212: Life of Christ: Matthew
BIBL-1312: Life of the Early Church: Acts
BIBL-2202: Story of the Old Testament
BIBL-2302: Story of the New Testament

BIBLE ELECTIVE, 5 HOURS

5 hours of Bible (not Missions Experience)

CAPSTONE, 3 HOURS

BIBL-4523: Capstone: Christ and His World

POLITICAL SCIENCE, 3 HOURS

POLS-2113: Intro to American Government

AMERICAN HISTORY, 3 HOURS

HIST-2213: History of the U.S. to 1877
HIST-2223: History of the U.S. since 1877

GREAT WORKS, 3 HOURS

Should include literature
ARTS-2013: Survey of Visual Culture
ARTS-2423: History of Photography and Motion Pictures
COMM-2023: History of Theater
ENGL-2213: Perspectives in Literature
MATH-2123: The History of Mathematics
MUSC-2013: Music Appreciation
MUSC-3213: Perspectives in World Music

SCIENCE, 6 HOURS

Used in major

BEHAVIORAL SCIENCE, 3 HOURS

Used in major
PSYC-1113: General Psychology I

ANATOMY AND PHYSIOLOGY, 3 HOURS

Used in major
BIOL-2523: Anatomy and Physiology I

STATISTICAL METHODS, 3 HOURS

Used in major
BIOL-2913: Biostatistics
MATH-2913: Statistical Methods

DEVELOPMENTAL PSYCHOLOGY, 3 HOURS

Used in major
PSYC-3523: Developmental Psychology

*For more information on applying study abroad classes to core requirements, see page 25 of the Undergraduate Academic Catalog.

COURSE DESCRIPTIONS

Students are advised to check each semester's course schedule and to confer with their advisors regarding particular courses. In addition to the specific courses listed below, New College students in degree programs may utilize the full course listing in the Undergraduate Academic Catalog. While OC will attempt to offer every course when noted in the catalog, there will be times when a course may not be offered when noted in the catalog or when a course might be offered at a time other than when noted in the catalog.

ART & DESIGN (ARTS)

2013 SURVEY OF VISUAL CULTURE

Survey of Visual Culture is an introductory art appreciation course that will overview the major works of art and culture ideas from a global perspective. Lectures and presentations will cover a broad range of disciplines, including painting, architecture, film, photography, product design, graphic communication, and digital design. This course is normally offered in the spring semester.

2423 HISTORY OF PHOTOGRAPHY AND MOTION PICTURES

This class entails a chronological study of the photographic arts and motion pictures. The course content examines the technological innovations and famous innovators from photography's introduction. Lectures analyze photos and motion pictures from various critical/historical perspectives to offer a comprehensive overview of important photographers, fine artists, photojournalists, and filmmakers of the modern age. This course is offered in the fall semester.

BIBLE (BIBL)

INTRODUCTION TO CHRISTIANITY

This course is designed to serve as a valuable introduction to Christianity for believers and non-believers alike. Topics include 1) an introduction to Christianity in general, 2) foundational lessons on the Bible and the origins of Christianity, 3) an understanding of the core beliefs and practices of early Christians, 4) a period-by-period snapshot of how those core beliefs and practices evolved and the historical/philosophical/scientific/cultural events that shaped that evolution, 5) a recap of where Christians are today regarding doctrine and practice (retracing steps from the early church to today), and 6) how Christians confront issues of faith in the 21st century.

INTRODUCTION TO BIBLICAL PERSONAL FINANCE

This one hour course is designed to present biblical personal finance in a conceptual versus a formulaic manner, in order to best equip students for a lifetime of wise decision making.

LIFE CALLING

This course focuses on students developing an understanding of the concept of life calling and the discovery of one's God-given design as a basis for this calling. Students are led to understand how work and individual leadership is best understood from this life calling perspective. Students will evaluate their foundational values, unique design,

and personal mission, as well as examine each component in an in-depth, integrated portfolio.

SYSTEMS OF THOUGHT

This course is devoted to the exploration and discussion of the history and development of Christian doctrine, doctrine being short hand for the content of Scripture's narrative, conceived as stage directions for the dramatic embodiment of the biblical narrative of creation, fall, and renewal. We'll cover material from three main theological branches: Biblical Theology, Historical Theology and Systematic Theology.

1202 INTRODUCTION TO CHILDREN'S MINISTRY

A study of the history of the child in the Bible and the unique aspects of the profession of Children's Ministry. This course is normally offered in the spring semester. Same as CMIN-1202.

1212 LIFE OF CHRIST: MATTHEW

This course is a study of the life and teachings of Jesus as set forth in the Gospel of Matthew. Special attention is given to the deity and humanity of Jesus, his miracles, his teachings, especially focusing on the Sermon on the Mount, and his death and resurrection. This course is normally offered in the fall semester.

1312 LIFE OF THE EARLY CHURCH: ACTS

A study of the establishment and growth of the early church. Emphasis is placed on the major Christian doctrines taught in the first century and the application of those doctrines to the life of the early church. This course is normally in the offered spring semester.

2013 INTRODUCTION TO SOCIAL JUSTICE

The people of God are called to "act justly and to love mercy" (Micah 6:8), but our pluralistic society holds competing visions of what a "just" world looks like. The purpose of this course is to enable students to understand that meaning and practical implications of various historical and contemporary conceptions of justice. Students will be challenged to identify resources from scripture and the christian tradition that they can use to interpret and address social issues within the church and society such as wealth and equality, civil rights, environmental rights, the criminal justice system and the labor movement. Sources for the course include classical texts on justice, scripture, classical christian texts, and modern christian social theorists. Major themes to be explored within the course include the role of religion in the public's sphere, understanding the person in relation to society and the state, the search for the common good, the use of force within and between communities, the dignity of the human person, and

the mediation of conflicting justice traditions within a pluralistic society. This class is offered as needed.

2132 FAITH AND THE PROBLEM WITH SUFFERING

This course provides a Biblical foundation for exploring the issue of human suffering. Topics addressed include the causes of pain and suffering in the world, the role and responsibility of God to the suffering in a fallen world, how individuals may respond to pain, suffering, and tragedy in the world. This course is typically offered in the spring semester.

2142 WORSHIP AND THE CHRISTIAN LIFE

This course draws on sources, both ancient and new, to explore the foundation and function of Christian worship. Students will engage the contours of worship and its relationship to ministry, theology, morality, and our shared humanity. Students will also be given an opportunity to plan and lead a theologically informed worship service. This course is normally offered in the spring semester.

2202 STORY OF THE OLD TESTAMENT

Begins with a survey of periods of Bible history to provide a structure to connect the Bible story from creation through redemption by Christ and the early history of the church. The course develops the first twelve periods which cover the Old Testament. This study considers essential scripture texts in each period, principles in interpreting these scriptures, and related history and archaeology. This course is normally offered in the fall semester.

2302 STORY OF THE NEW TESTAMENT

Follows Story of the Old Testament and develops the last three periods of Bible history: inter-testamental, life of Christ, and history of the early church. The course also studies briefly the history of the church since the end of the first century, including both the Reformation Movement and the Restoration Movement. The course also discusses important current issues in the church. This course is normally offered in the spring semester.

2312 EVIDENCES OF CHRISTIANITY (APOLOGETICS)

A study of the evidences for the existence of God and Christ as God's supreme revelation. Emphasis is given to providing a modern case for the existence of the God of the Bible. Non-textual. This course is normally offered in the fall semester.

3053 CHRISTIANITY AND CULTURE

This course helps students to see that it was God's plan to bless the nations of the world through the culture of the church that is universally adaptable, but that universal culture needs to be distinguished from particular expressions of what it means to be God's church within any specific global context, including the student's own. This course is normally offered on a study abroad trip.

3063 EVANGELISM & DISCIPLESHIP

This course will explore the theology and practice of Christian evangelism and discipleship. Emphasis will be given to narrative approach to evangelism and the practices of discipleship that form people

into God's narrative for the world in Jesus Christ. This course is normally offered in the spring semester.

3153 GOSPEL, CHURCH AND CULTURE

A study of the dynamics of the intersection between gospel, church, and culture. Emphasis will be given to how the gospel engages cultures through the life and witness of the church. Same as MISS-3213. Non-textual. This course is normally offered in the fall semester of even numbered years.

3163 URBAN MINISTRY

An examination of diverse aspects of ministry within urban contexts both in the United States and abroad. Topical areas covered include cities in the Bible, principles of urban evangelism and missions, urban church growth, and ministry in contexts of ethnic, racial, and socioeconomic diversity. Non-textual. This course is normally offered in the spring semester of even numbered years.

3343 LOVE AND THE HUMAN CONDITION

This course surveys a variety of approaches to love from ancient Greek philosophy to medieval mysticism to modern evolutionary biology. As "love" is a multifaceted concept, this course considers the way people from various cultures and historical periods have understood love in order to answer the overarching question: "How does one enact the highest human task of "loving one another"?" This course is offered in the spring semester.

3443 BIBLE AS LITERATURE

In this course students will exam the Bible not only as God's inspired word, but also as a literary text. Critiques and analyses from biblical scholars and scholars of literature will be explored. In addition, students will write about biblical texts paying attention to the literary details in these texts. Same as ENGL-3443. This course is normally offered in the spring semester.

3453 PERSONAL AND FAMILY FINANCE

This course is designed to help individuals and families learn the basics of managing their finances in a biblical way. Topics covered in this class include: budgeting, investing, insurance, buying your own home, and teaching your children about money. Same as FMST-3453. This course is normally offered every semester.

3533 CHRISTIANITY AND MENTAL HEALTH

This course provides an overview for mental health issues encountered in a ministry setting. Topics included cover basic principles of risk assessment, development of empathetic, relational, and advocacy skills for responding to various mental health challenges. In addition, students will develop theological acumen for speaking about mental health issues in contexts of the church and community. The course is taught during the fall semester.

3613 JOB TO SONG OF SOLOMON

An introduction to the wisdom and devotional literature of ancient Israel. This course considers

the practical lessons of Proverbs, the problem of suffering in the book of Job, the meaning of life in Ecclesiastes, and the language of praise and faith in the book of Psalms. Special attention is given to the relevance of this literature for contemporary life and faith. This course is normally offered in the spring semester.

4223 JESUS, POLITICS, AND THE LIFE OF FAITH

This course examines the political environment of Jesus and the readers of the Gospel of Mark in the Roman Empire, with special attention to how Jesus' announcement of the in-breaking of God's rule subverts Roman claims of divine power and authority. In Mark's gospel, Jesus calls his followers to faith that is courageous, even in the face of imperial threats of death. Students in this course will learn how to articulate a Christian model of a life of faith that courageously negotiates in and with contemporary political environments. This course is offered as needed.

4311 ISAIAH AND THE CIVIL RIGHTS TOUR

Isaiah and the Civil Rights includes the option of a week-long Civil Rights tour where students study Civil Rights locations along with sermons of Dr. Martin Luther King whose rhetoric was deeply rooted in Isaiah's call to justice. Students are asked to reflect upon how the rhetoric of Isaiah is appropriated to address contemporary justice issues. Sites visited include Memphis (Civil Rights Museum), Birmingham (16 Street Baptist Church), Montgomery (Rosa Parks Museum and Dexter Avenue Baptist Church), and Selma (the historic First Baptist Church associated with the Civil Rights Movement). This course is normally offered in the spring semester in combination with the Civil Rights Tour.

4312 ISAIAH

A detailed study of the book of Isaiah with emphasis on his times, his message, and the topic of Messianic prophecy. This course is offered in the spring semester of even numbered years.

4513 HISTORY OF THE BIBLE

A study of the formation of the canon, inspiration, transmission, and translation of the books of the Bible. The course is designed to provide a knowledge of and appreciation for the varied history of the English Bible. Non-textual. This course is normally offered in the spring semester of even numbered years.

4523 SENIOR BIBLE CAPSTONE: CHRIST AND HIS WORLD

Christ and His World: Senior Bible Capstone will serve as the capstone for the core Bible classes at Oklahoma Christian by exploring the Christian worldview in relation to other views that students will encounter. It will be a small, discussion-oriented course aimed at helping students understand Christian ways of thinking and acting. While the intent is not for this to be an exhaustive survey, students will explore philosophical, religious, and ethical ideas from Christian and non-Christian sources as an aid to understanding how Christians can think and act consistently in the world,

especially in relation to those who are from different belief-systems or backgrounds. This course is normally offered in every semester.

4622 PSALMS

An intensive study of the Book of Psalms for non-Bible majors. Primary objectives include providing the student with a working knowledge of the contents of the book, a fundamental grasp of critical issues in the interpretation of Psalms, and a good understanding of the significance of the Psalms for Christian life and the church. Textual. This course is normally offered in the spring semester of even numbered years.

4713 RESTORATION MOVEMENT

A study of the Scottish origins and American development of the Restoration Movement to the present day. Significant personalities and issues as well as the history and spread of the movement are studied. Same as HIST-3193. Non-textual. This course is normally offered in the fall semester of odd numbered years.

BIOLOGY (BIOL)

1013 PRINCIPLES OF BIOLOGY I

A study of the basic unit of life: a cell, including cell structure, energy transfer, metabolic processes, reproduction, and genetics. Lecture – 3 hours; Laboratory – 1 hour per week. Not applicable for credit in a science major. This course is normally offered every semester.

2033 NUTRITION

A study of basic principles of human nutrition applied to health and diseases of the individual, family, and community. Course topics include biochemical aspects of nutrients, nutrient needs throughout the life cycle, and medical nutrition therapy, and its role in different medical conditions. This course is normally offered every semester.

2523 ANATOMY AND PHYSIOLOGY I

Prerequisites: BIOL-1013 with a "B" or better. This course is part of a two-part comprehensive study of human anatomy and physiology at the cell, tissue, and organ system levels. Course topics include blood components, as well as the structure and function of the cardiovascular system, lymphatic system, digestive system, respiratory system, urinary system, and reproductive system. This course is normally offered in the spring semester.

2623 ANATOMY AND PHYSIOLOGY II

Prerequisites: BIOL-1013 with a grade of "B" or better. This course is part of a two-part comprehensive study of human anatomy and physiology at the cell, tissue, and organ system levels. Course topics include blood components, as well as the structure and function of the cardiovascular system, lymphatic system, digestive system, respiratory system, urinary system, and reproductive system. This course is normally offered in the spring semester.

2624 PRINCIPLES OF MICROBIOLOGY

Prerequisites: BIOL-1013 with a grade of "B" or better and CHEM-1104.

A study of the microbes, parasites, and infectious elements (e.g., viruses, prions), including the fundamentals of chemistry as applied to metabolism, cell structure, and activity of antimicrobial agents. The student will gain a thorough understanding of the practical implications of public health microbiology, including microbial control in sanitation, epidemiology, and a thorough knowledge of host defenses, including details of the immune system function, virulence, immunology, and histopathology. The course will also cover a practical application of microbiology in medical testing, vaccination, and treatment of disease. Lecture – 3 hours; Laboratory – 2 hours. This course is normally offered in the spring semester.

2913 BIOSTATISTICS

Prerequisites: MATH-1223.

A 14-week, introductory course in applied statistics for the biological sciences. The course will focus on generation of hypotheses, experimental design, and analysis of experimental data. Students will determine proper sample size, categorization of experimental groups, and statistical tests to test hypotheses. Additionally, students will become proficient in the use of commonly used statistics software. This course is normally offered in the fall semester.

CHEMISTRY (CHEM)

1104 INTRODUCTION TO CHEMISTRY

Prerequisite or Concurrent: SDEV-0103.

A survey course covering atomic structure, bonding, application of mathematics to chemical equations, solutions, acid-base chemistry, equilibrium, and introductory organic and biological chemistry. The lab includes experiments in these lecture topics emphasizing measurement concepts and calculations. In addition to pre-nursing and pre-science, this course can be taken for science core credit. Lecture – 3 hours; Laboratory – 3 hours. This course is normally offered in every semester.

CHINESE (CHNS)

1113 BASIC CHINESE I

Chinese I course provides basic communication skills in Modern Standard Chinese. This course is designed for students with little or no prior experience in the Chinese language but who are interested in learning the basics of Chinese language and culture.

CHILD/HUMAN DEVELOPMENT (CHDV)

3013 NATURE AND CHARACTERISTICS OF EARLY CHILDHOOD

Prerequisite: FMST-1113.

Corequisite or prerequisite: PSYC-3523.

After studying the broad field of Early Childhood in relation to its multiple historical, philosophical and

social foundations, the candidate will examine how these foundations influence current thought and practice. After exploring the characteristics of the young child from birth to age eight, the candidate will demonstrate observation techniques and planning skills related to developmentally appropriate practice. The candidate will also reflect on the role of the teacher and ethical considerations of the Early Childhood field. (Cross listed with ECED-3013, but will not apply to teacher licensure requirements.) This course is normally offered in the fall semester.

3023 EMERGENT LITERACY

Prerequisites: FMST-1113, CHDV-3013 and PSYC-3523.

This course is a study of the emerging process of language development from infancy through the primary years. The candidate will observe and document a child's development through all four age categories, infant, toddler, preschooler, and primary-aged (eight practicum hours). The candidate will demonstrate understanding of and respect for the socio-cultural diversity of literacy development as well as the interrelationships of culture, language, thought, and the function of the home language. Additionally, the candidate will study children's literature to develop an understanding that literature forms a central focus for language and literacy development. The candidate will apply various methods of using literature with children in the home and classroom settings, including reading aloud to a child once per week for 14 weeks (eight practicum hours). (Students whose programs do not require admission to teacher education but require this course will receive credit for CHDV-3023, which cannot be applied to licensure requirements.) Same as ECED-3023 and ELEM-3023. This course is normally offered in the fall semester.

4023 TOPICS IN EARLY CHILDHOOD

Prerequisite: FMST-1113, CHDV-3013 and PSYC-3523.

This is a study of family, family within the community, child behavior, and classroom guidance theories for the preschool and primary age child. The course also includes aspects of health, safety, and nutrition within the contexts of home, child care, and school. Cross-listed with ECED-4023, but will not apply to teacher licensure requirements. This course is normally offered in the in the spring semester

COMMUNICATION (COMM)

1213 ORAL COMMUNICATION

Study and practice of communication behavior in a variety of situations, focusing on interpersonal and public communication. Media literacy for presentations will also be included. This course is normally offered every semester.

2023 HISTORY OF THEATER

Composition and reading outside of class will be required. Counts as Great Works in the university's general education requirements. This course is normally offered every semester.

COMPUTER SCIENCE (CMSC)

1003 INTRODUCTION TO INFORMATION TECHNOLOGY

This course provides an introduction to information technology and computing systems. It covers both the history and theory of information systems as well as the practical application of technologies.

EDUCATION (EDUC)

3122 THE SCHOOL IN AMERICAN CULTURE

Prerequisites: ENGL-1113 grade of C or above, GPA 2.75. Corequisite: Concurrent enrollment in EDUC-3121.

Prospective candidates will be able to explain the role and contributions of education in a democratic society and to state their personal philosophies of education. Emphasis is placed on history, philosophies, and current trends. Course must be completed with a grade of "C" or better to gain admission to Teacher Education. This course is normally offered every semester.

3131 CLASSROOM MANAGEMENT STRATEGIES I

Prerequisites: Admission to student teaching; Overall GPA 2.75, Major GPA 3.0. Corequisite: Concurrent enrollment in EDUC-4133 and student teaching. Concurrent enrollment in practicum (recommended).

Candidates will relate self-image and communications skills to classroom, parent, and colleague interaction. Emphasis is placed on warmth, empathy, and genuineness; cultural diversity issues will be strongly emphasized through participation and activities, guest speakers, and in-depth study. Candidates will review behavior in classroom management theories in preparation for clinical practice. This course is normally offered every semester.

3133 CLASS MANAGEMENT

Candidates will enhance knowledge and skills in behavior management theories based on discipline models that reflect current research. Candidates will make connections between effective classroom management and positive classroom climates.

3213 LEARNING, INSTRUCTION AND ASSESSMENT

Prerequisite: Admission to Teacher Education. Candidates will be able to relate contemporary theories of learning to instruction and develop skill in planning, instruction, and assessment of student learning. Focus: Oklahoma core curriculum and instructional strategies, plans based in Oklahoma C3 Standards, and common core state standards. (Majors in the Division of Biblical Studies may enroll with permission of instructor as the only prerequisite.) This course is normally offered every semester.

3421 EDUCATIONAL TECHNOLOGY

Prerequisite: Admission to Teacher Education. Corequisite: Concurrent enrollment in appropriate student teaching course. This online course will introduce the use of Google products to prepare instructional materials to

enhance classroom instruction. Competence in digital communication with parents and students will be stressed, as well as ethical usage of educational technology. This course is normally offered in the fall and spring semesters.

3723 EDUCATION OF THE EXCEPTIONAL CHILD

Prerequisite: Admission to Teacher Education. This course should be taken the semester before student teaching.

After surveying various types of exceptionalities found in children and adolescents, candidates will be able to suggest adaptations in classrooms and teaching strategies to meet the needs of PK-12 students who have identified exceptionalities. This course is normally offered every semester and some summers.

4033 EDUCATIONAL PEDAGOGY

This course relates contemporary theories of learning to instruction. The course develops skills in planning, instruction, and assessment. It also concentrates on developing instructional strategies based on the state standards. This course is offered only to non-degree seeking students who are admitted into the Academy of Alternative Certification and is not intended for the undergraduate students in the School of Education.

4131 APPLIED INSTRUCTIONAL AND ASSESSMENT STRATEGIES

Prerequisites: Admission to student teaching. A one hour course for Senior education majors taken during the student teaching semester. Candidates will acquire additional knowledge in the areas of effective instructional strategies and assessment practices and apply their learning in the field via the Teacher Work Sample (TWS). This course is normally offered in every semester.

ELEMENTARY EDUCATION (ELEM)

3233 PRIMARY READING

Prerequisite: Admission to Teacher Education. Practicum: 20 hours (ELEM-3233P). The focus of this course includes the early developmental stages of literacy elements, including phonemic awareness, phonics, vocabulary, spelling, fluency, and comprehension. The construction of reading lesson plans, ELL students, student diversity, and a variety of learning styles will be addressed. During the practicum portion of the course, candidates will pre/post test and present lessons based upon the pre test results, assess, and reflect on gains in student learning. The role of RTI will be included. A case study is required. This course is normally offered in the spring semester.

3323 MOVEMENT AND FINE ARTS

Prerequisites: Admission to teacher education or concurrent enrollment in EDUC-3121 and EDUC-3122. Candidates design materials, demonstrate instructional methods, and create activities for integrating movement, art and music, and health and fitness activities into the PK and elementary

classroom. This course is normally offered in the spring semester.

3332 ELEMENTARY LANGUAGE ARTS

Prerequisites: Admission to Teacher Education; ELEM-3233.

Corequisite: Concurrent enrollment ELEM-3632, ELEM-3733, ELEM-3832; ELEM-3900P.

The focus of this course includes writing (process, types, grammar, punctuation, spelling, handwriting), listening, speaking, viewing, visually representing, and assessment. The construction of language arts lesson plans, ELL students, student diversity, and a variety of learning styles will also be addressed. Candidates will be prepared to present language arts lessons in Primary Practicum using data gained from pre-testing to construct lesson plans and assess and reflect on gains in student learning. This course is normally offered in the fall semester.

3632 SOCIAL STUDIES FOR PRIMARY STUDENTS

Prerequisites: Admission to teacher education; EDUC-3213.

Corequisite: concurrent enrollment in ELEM-3333, ELEM-3733, ELEM-3832; ELEM-3900P.

Candidates will rely on current thought and trends in social studies instruction to develop teaching strategies which engage students in learning and which encourage the development of a multicultural view. This course is normally offered in the fall semester.

3733 MATHEMATICS FOR PRIMARY STUDENTS

Prerequisites: Admission to Teacher Education; MATH-2913.

Corequisite: Concurrent enrollment in ELEM-3333; ELEM-3632; ELEM-3832; ELEM-3900P.

Candidates will demonstrate their knowledge of numeration and their number sense by creating and presenting lesson plans using manipulatives to teach primary students number concepts and basic problem-solving skills. Content emphasis is placed on teaching the four basic mathematical operations. This course is normally offered in the fall semester.

3832 SCIENCE FOR PRIMARY STUDENTS

Prerequisites: Admission to Teacher Education; EDUC-3213.

Corequisite: Concurrent enrollment ELEM-3333, ELEM-3632, ELEM-3733; ELEM-3900P.

Candidates will gain knowledge about methods, materials, and experiences that enable them to teach with an awareness and understanding of the impact of science in the world of the primary student. The focus is hands-on instruction for the biological, earth, and physical sciences. A school-based experience is incorporated. This course is normally offered in the fall semester.

3900P PRIMARY PRACTICUM

Corequisite: Concurrent enrollment ELEM-3333; ELEM-3632; ELEM-3733; ELEM-3832.

A primary grade (Pre-K-3) practicum, 60 hours. The focus of the practicum is for the candidate to construct and present lessons in literacy, math, science, and social studies at the primary level. Supervision and assessment of the candidate will

be conducted by a university supervisor and the classroom teacher. This course is normally offered in the fall semester.

ENGLISH (ENGL)

1113 ENGLISH COMPOSITION I

The first course in college-level writing using contemporary technology. The course emphasizes the composing process, analytical thinking, various types of writing, basic research methods and documentation. Writing includes a journal, a personal essay, a research report, analytical essays and a short research paper sustaining a thesis. Students enrolled in ENGL-1113-English Composition I must make a grade of "C" or better in order to enroll in ENGL-1213-English Composition II. This course is normally offered every semester.

1213 ENGLISH COMPOSITION II

Prerequisites: ENGL-1113 with a grade of "C" or better. The second and final course in the composition series, emphasizing written presentation of academic research supported argument using contemporary technology. Students are taught to read and think critically in analyzing texts and evaluating sources and to communicate their ideas in an appropriate medium and style. This course builds on skills learned in English Composition I, and includes an extensive research project. Students enrolled in ENGL-1213-English Composition II must make a grade of "C" or better in order to enroll in ENGL-2213-Perspectives in Literature. This course is normally offered every semester.

2213 PERSPECTIVES IN LITERATURE

Prerequisite: ENGL-1213 with a grade of "C" or better. This course is an introduction to great literature of the world, focusing on the deepening and broadening of the students' perspectives to help them become thinkers, readers, and writers for life. (CLEP test credit will not be accepted for this course.) This course is normally offered every semester.

2333 TEFL EXPERIENCE

Introduction to English language teaching through supervised lessons with non-native Englishspeakers (NNEs). Students will observe and interview experienced English language teachers (ELTs), complete an initial job search, document 20 hours of instruction with NNEs, and meet weekly with the instructor. This course contributes 3 credits toward TEFL Certification. This course is available during fall and summer semesters.

3723 METHODS OF TEFL I

Prerequisite: ENGL-1213.

An introduction to language teaching methodology. TEFL Methods students study and practice a variety of language teaching techniques while exploring second language acquisition principles underlying classroom methodology. Students research a topic for an annotated bibliography, compile resources in a materials file, and participate in a mini-teaching practicum. This course is normally offered in hybrid format during the spring semester. It fulfills three

credit hours toward TEFL Certification.

4633 INTERCULTURAL COMMUNICATION I

Prerequisite: ENGL-1213 with a grade of "C" or better. A survey of the basic concepts of how people communicate effectively across cultural boundaries, with special attention given to the complex nature culture plays in communication. ENGL-4633 fosters in students an understanding and appreciation of their own culture and cultural patterns of communication and those of other cultures. Same as COMM-4633, MISS-4633 and SOCI-4633. This course is normally offered in the fall semester of odd numbered years.

4863 TEFL STUDENT TEACHING PRACTICUM

Prerequisites: ENGL-3723.
A student teaching experience with non-native English speakers (NNEs). Students complete 30 class hours of teaching NNEs. Additionally, students complete a resume and cover letter in reference to a job search for an English language teaching position. This course fulfills three credit hours toward TEFL Certification. This course is normally offered as needed.

FAMILY SCIENCE (FMST)

1113 INTRODUCTION TO FAMILY SCIENCE

A comprehensive introduction to the subjects which comprise the study of human development and family betterment. It covers, in very general terms, the spectrum from conception to death and takes a general look at professional possibilities within this broad field. The research base of the discipline is introduced as the student learns the difference between research-based and expository publication. Common statistical terms are studied so that the student can read research journals with elementary understanding. This course is normally offered every semester.

3513 CHILD WELFARE

Prerequisite: FMST-1113.
A study of child welfare services. Particular attention is given to the areas of foster care, adoption, institutional care, care of unwed mothers, and protective services. This course is normally offered in the spring semester.

4713 FAMILY SCIENCE PRACTICUM

Prerequisite: FMST-1113.
A practicum that is a self-selected experience from among approved settings within the areas of child development or gerontology. Commercial infant or child care, child abuse facilities, Department of Human Services facilities, retirement, or assisted living facilities are possible acceptable settings. A total of 126 clock hours (9 hours per week) during a semester is required. This course is offered as needed.

GENERAL SCIENCE (GNSC)

2133 GENERAL PHYSICAL SCIENCE

A survey course including basic physics, chemistry,

astronomy, and the philosophy of science. Hands-on laboratory exercises are integrated into the course. Four hours per week. This course is normally offered every fall semester.

2313 EARTH SCIENCE

An introduction to the study of the Earth, emphasizing processes that shape and change the surface. This course studies the lithosphere, hydrosphere, and atmosphere, including effects of pollution and remediation efforts. Hands-on laboratory exercises are integrated into the course. Four hours per week. This course is normally offered every semester.

2323 ASTRONOMY I

This course explores the fundamental concepts of astronomy, including historical perspectives as well as current interpretation of celestial phenomena. Includes comparison of other planets with the Earth, and examines stars, stellar life cycles, galaxies, and cosmology. Hands-on laboratory exercises are integrated into the course. Four hours per week. This course is normally offered every semester and summer.

2333 ASTRONOMY II

Prerequisite: GNSC-2323: General Astronomy I
A sequel to General Astronomy I, studying the instrumentation and techniques used to gather quality scientific data. The student will take a "hands on" role in using the telescopes and cameras in the university's observatory. The course is primarily lab based with astrophotography and photometry projects. Four hours per week. This course is normally offered every spring semester.

GEOGRAPHY (GEOG)

2113 ELEMENTS OF HUMAN GEOGRAPHY

A study of the relationship between humankind and the environment and the effect of that relationship on political, cultural, economic, and religious institutions. This course is normally offered in the fall semester in even numbered years.

2213 WORLD REGIONAL GEOGRAPHY

An interpretive study of the political map of the world and some of its recent changes. Attention is focused on the role of location, physical environment, population, ethnic groups, natural resources, and technological change in the evolution of nation-states and dependent territories. This course is normally offered in the fall semester of odd numbered years.

GERMAN (GERM)

1113 BASIC GERMAN I

Basic principles and practice of speaking, understanding, reading, and writing German and an introduction to German culture for those with no background in German. This course is designed for students participating in the European Studies program. This course is offered as needed.

1213 BASIC GERMAN II

Prerequisite: GERM-1113, one year of German in high school or the equivalent with permission of the instructor.

Continuation of Basic German I, enabling the student to read, write, understand, and respond in basic German and to be aware of cultural differences. This course is offered as needed.

HISTORY (HIST)

2213 HISTORY OF THE U.S. TO 1877

A survey of America's political, social, religious, intellectual, diplomatic, and economic history from its founding through Reconstruction. This course is normally offered every fall semester.

2223 HISTORY OF THE U.S. SINCE 1877

A survey of America's political, social, religious, intellectual, diplomatic, and economic history from the end of Reconstruction to the present. This course is normally offered in the spring semester.

2613 THE MODERN MIDDLE EAST

A historical and cultural study of the modern Middle East, focusing on Islamic culture, nationalism, secularization, and the challenge of Westernization. Key topics include the rise and fall of the Ottoman Empire, the establishment of Saudi Arabia, the Israeli-Palestinian conflict, the Iranian Revolution, the Persian Gulf Wars, and the rise of political terrorism. This course is normally offered in the spring semester of even numbered years.

2823 WORLD CIVILIZATION I

This course is a survey of the political, economic, social, cultural and religious developments of world civilizations from their origins to about 1500. Students will examine the Ancient Near East, the Far East, the Middle East, as well as Africa, India and Europe. Though most of the events occurred in the past, the ramifications can be felt in the present. This course will help students cultivate useful life skills such as reasoning, problem solving, time management, and effective communication.

2833 WORLD CIVILIZATION II

This course is a survey of the political, economic, social, cultural and religious developments of world civilizations from about 1500 to present. Students will examine the Ancient Near East, the Far East, the Middle East, as well as Africa, India and Europe. Though most of the events occurred in the past, the ramifications can be felt in the present. This course will help students cultivate useful life skills such as reasoning, problem solving, time management, and effective communication.

LATIN (LATN)

1113 LATIN I

Latin I introduces students to the basics of Latin grammar, syntax, and vocabulary.

MATHEMATICS (MATH)

1163 APPLIED MATHEMATICS

Prerequisite: SDEV-0103, a math ACT score of 23 or higher, or approval of advisor.

Exploration of various topics designed to give the student an appreciation of mathematics and to expose the student to mathematical problems within numerous disciplines. Topics include an introduction to set theory, geometry, simple modeling with personal finance, and elementary graph theory. Mathematical processes will be applied to financial, artistic, and social problems. Not intended for students majoring in business, computer science, mathematics, nursing, or science.

1173 QUANTITATIVE REASONING

Prerequisite: SDEV-0103, a math ACT score of 23 or higher, or approval of advisor.

The purpose of this course is for students to learn how to analyze quantitative data in order to draw logical conclusions from real life situations. Topics include an introduction to logic, proportions and percentages, simple modeling (finance, growth, etc.), and elementary probability and statistics. Quantitative reasoning skills and statistical thinking will be applied to financial, environmental, and social problems. Not intended for students majoring in business, computer science, mathematics, nursing, or science.

1213 COLLEGE ALGEBRA

Prerequisite: SDEV-0103, a math ACT score of 23 or higher, or approval of advisor.

College Algebra provides a comprehensive introduction to the foundations of mathematics typically taught in a traditional college algebra course. This core course develops problem-solving strategies and establishes a firm foundation for higher levels of mathematics.

1223 MATHEMATICAL FUNCTIONS AND MODELING

Prerequisite: SDEV-0103, a math ACT score of 23 or higher, or approval of advisor.

Study of equations and functions (linear, polynomial, rational, exponential, logarithmic) from various perspectives (symbolic, verbal, numerical, graphical). Technology will be used for graphing functions, solving equations, and modeling data using regressions. This course is designed for students in business, computer science, mathematics, nursing, science, or social science majors.

2123 THE HISTORY OF MATHEMATICS: A CULTURAL PERSPECTIVE

Prerequisites: Any Math course.

This course will examine some of the great historical literary works in the field of mathematics from a cultural perspective. Students will also be exposed to mathematical fiction as a genre of literature. This course does not fulfill the general education mathematics requirement. This course can fulfill a Great Works requirement for some degrees. The course is normally offered in the summer semester.

2913 STATISTICAL METHODS

Prerequisite: SDEV-0103, a math ACT score of 23 or higher, or approval of advisor. Basic experimental statistics, basic probability distributions, methods of estimations, tests of significance, sampling techniques, inferences concerning population parameters, regression, and correlation. This course is normally offered every semester.

MISSIONS (MISS)

3513 WORLD RELIGIONS

Prerequisite: Junior standing. A comparative study of the beliefs and practices, as well as the historical and sociological impact, of several of the world's principal religious traditions. These include indigenous traditions, Judaism, Islam, Hinduism, Buddhism, Taoism, Confucianism, and Shinto. Fulfills the core curriculum non-Western civilization requirement. Same as SOCI-3513. Non-textual. This course is normally offered every semester.

3613 CULTURAL ANTHROPOLOGY

A course that is designed with the intent of enhancing students' cultural intelligence, specifically in terms of understanding cultural diversity and functioning more effectively in culturally diverse contexts. A significant component of the course is devoted to the study of the anthropology of religion. This course fulfills the non-Western civilization requirement in the Core Curriculum. Same as SOCI-3613. This course is normally offered every spring semester.

3673 NEW RELIGIOUS MOVEMENTS

This course examines both religious and quasi-religious teachings and practices in a variety of newer religious movements of diverse cultural and philosophical origins. This course fulfills the non-Western civilization requirement in the Core Curriculum. Same as SOCI-3673. This course is offered as needed.

MUSIC (MUSC)

2013 MUSIC APPRECIATION

A survey course designed to furnish a basis for intelligent appreciation for music with opportunities for students to listen to recordings and to attend concerts. This course is normally offered every semester.

3213 PERSPECTIVES IN WORLD MUSIC

The goal of this course is to enable the student to become an active listener and observer of music from many different cultures. Particular emphasis will be placed on understanding how non-Western music traditions compare with and contrast to Western music traditions. It is the intention of this course to expand the student's awareness of the power of music, both as a human expression and a reflection of culture. The student will identify shaping trends and influences, the hybridization of multiple music cultures, and will examine the

concept of "globalization" as it might apply to music. In order to accomplish course goals, students will learn how to listen to music in an active and conscious way. This will require the identification and analysis of the elements of music at work in each musical example we listen to (these include melody, rhythm, harmony, form, and timbre). This course is normally offered every semester.

NURSING (NURS)

1011 INTRODUCTION TO NURSING

An introductory nursing course designed to acquaint the student with a historical nursing perspective from the beginnings of the profession to current professional developments. Students will be introduced to nursing trends and changing national and global health care delivery methods. Lecture – 1 hour. This course is normally offered in the fall semester.

2003 HEALTH ASSESSMENT

Prerequisites: BIOL-1013. Corequisite: BIOL-2523. Course focuses on the nursing process and how clinical diagnosis is performed. Students will learn to assess the client's physical, psychological, social, and spiritual dimensions health/client outcomes. Lecture – 2 hours; Clinical – 1 hour. This course is normally offered in the fall semester.

2013 FUNDAMENTALS OF NURSING

Prerequisites: BIOL-1013, CHEM-1104, BIOL-2523, NURS-2003. Corequisite: BIOL-2623. An introductory course emphasizing nursing skills and nursing process. Nursing theory and concepts related to the human response to illness will be explored. Emphasis is placed as a foundation to nursing care. The skills of interviewing, documentation, inspection, percussion, palpation, and auscultation are refined to make clinical judgments and promote on the development and integration of therapeutic communication skills, nurse/client relationships, developmental needs, cultural diversity and legal/ethical issues. Lecture – 2 hours, Clinical – 1 hour. This course is normally offered in the spring semester.

2033 PATHOPHYSIOLOGY AND PHARMACOLOGY I

Prerequisites: BIOL-1013, BIOL-2523 and CHEM-1104. Corequisite: BIOL 2623. Course is designed as an introduction to pharmacological principles, drug classifications, and expected therapeutic outcomes associated with drug therapy. Nursing process and drug therapy are discussed in relation to clients' developmental levels and health habits across their lifespan. Lecture – 3 hours. This course is normally offered in the spring semester.

3013 PATHOPHYSIOLOGY AND PHARMACOLOGY II

Prerequisites: Admission to the nursing program. A course studying the alterations in physiological well-being across the lifespan as pathological responses to disease, stress, genetics, and

environmental changes occur within the body. Critical thinking, research findings, and scientific knowledge are applied to analyze individual outcomes throughout the course. Lecture – 3 hours. This course is normally offered in the fall semester.

3014 MENTAL HEALTH NURSING

Prerequisites: Admission to the nursing program. A course introducing the student to basic mental health nursing content as applied to individuals, families, and community groups. Through the application of the nursing process, students learn to provide complex therapeutic nursing interventions for a variety of mental health disorders. Continued development of communication skills, professionalism, teaching/learning principles, ethical/legal, and economic issues are incorporated throughout the course. Lecture – 2 hours; Clinical – 2 hours. This course is normally offered in the fall semester.

3015 ADULT NURSING I

Prerequisites: Admission to the nursing program. A course focusing on medical-surgical nursing care of culturally diverse adult patients across the life span who are experiencing chronic health problems and end-of-life issues. The concept of caring is emphasized with a focus on individuality and cultural diversity. Implementation of the nursing process in a health care setting will focus on using basic teaching-learning principles for practice. Lecture – 3 hours; Clinical – 2 hours. This course is normally offered in the fall semester.

3024 MATERNAL-INFANT HEALTH NURSING

Prerequisites: NURS-3013, NURS-3014, and NURS-3015. A course focusing on concepts and implementation of professional nursing care for women in their childbearing years, newborns, and their families with emphasis on pregnancy, childbirth, and postpartum period. This course encompasses knowledge of growth and development, cultural diversity, and assessment techniques for pregnant women and newborns. Lecture 2 hours; Clinical – 2 hours. This course is normally offered in the spring semester.

3025 ADULT NURSING II

A course which builds upon the medical-surgical concepts learned in Adult I, focusing on adult patients experiencing common acute and chronic health problems across the lifespan. The effects of families and community groups are to be examined. Through application of the nursing process, students learn to provide complex therapeutic nursing interventions while using critical thinking skills. Lecture – 3 hours; Clinical – 2 hours. This course is normally offered in the spring semester.

3034 HEALTH CARE MISSIONS AND CHRISTIAN SERVICE

Prerequisites: NURS-3013, NURS-3014, and NURS-3015. A course designed to focus on Christian concepts and principles as applied to global health service. Participation in the healthcare delivery system of selected communities or countries is an integral component. Lecture – 2 hours; Clinical – 2 hours.

This course is normally offered in the spring semester with clinical hours being completed in the first three weeks of May.

4005 COMMUNITY HEALTH NURSING

Prerequisites: Senior standing in nursing. A course focusing on organization and delivery of nursing care to individuals, families, and groups in a variety of community health care settings. Emphasis is placed on prevention of disease, health promotion, and control of communicable disease within the community. Lecture – 3 hours; Clinical – 2 hours. This course is normally offered in the fall semester.

4011 CAPSTONE IN NURSING

Prerequisites: NURS-4005, NURS-4015, and NURS-4022. A synthesis course within the nursing program preparing the student for licensure. Students develop an outcome report of their learning experiences which combine theory content and computer technology. National achievement exams will be an integral component of this course in preparation and review for NCLEX. Lecture – 1 hour. This course is normally offered in the spring semester.

4015 CHILD AND FAMILY HEALTH NURSING

Prerequisites: Senior standing in nursing and MATH-2913 and PSYC-3523. A course focusing on concepts of professional nursing care and implementation of the nursing process with pediatrics and their families. Emphasis of developmental variances, cultural diversity, family dynamics, and pathophysiology of childhood diseases are incorporated throughout the course. Lecture – 3 hours, Clinical – 2 hours. This course is normally offered in the fall semester.

4022 ISSUES AND TRENDS IN NURSING

Prerequisites: Senior standing in nursing. A theory course which addresses moral, ethical, and legal issues within the nursing profession. The student's transition into professional nursing practice will be addressed, including career planning and the student's professional role for future practice. Lecture – 2 hours. This course is normally offered in the fall semester.

4024 LEADERSHIP AND MANAGEMENT IN NURSING

Prerequisites: NURS-4005, NURS-4015, and NURS-4022. An introduction to the concepts of leadership and management principles related to nursing practice for preparation for role transition from student to graduate. This course includes a concentrated senior precepted clinical experience (90 hours) in a selected practice area. Lecture – 2 hours; Clinical – 2 hours. This course is normally offered in the spring semester.

4025 ADULT NURSING III

Prerequisites: NURS-4005, NURS-4015, and NURS-4022. A course focusing on nursing care of adult patients across the lifespan in the critical care setting who are experiencing complex, multi-system health

problems and life-threatening illness or injuries. Emphasis is placed on interdisciplinary collaboration and on psychological, cultural, social, economic, and spiritual concerns of patients and their families. Advanced technology, assessment skills, and collaborative practices are explored. Lecture – 3 hours; Clinical – 2 hours. This course is normally offered in the spring semester.

4033 NURSING RESEARCH AND EVIDENCE BASED PRACTICE

Prerequisites: NURS-4005, NURS-4015, NURS-4022, and MATH-2913 or BIOL-2913.

This course introduces the research process and study designs for quantitative, qualitative, and mixed methods research. Students learn the skills needed to read nursing research reports, critique studies, and identify findings appropriate to apply in nursing practice. These skills are used in the development of an evidence based practice project. Lecture – 3 hours. This course is normally offered in the spring semester.

POLITICAL SCIENCE (POLS)

2113 INTRODUCTION TO AMERICAN GOVERNMENT

A survey of the rules (the Constitution), institutions (the Presidency, Congress, the courts, and the bureaucracy), participants (voters, parties, interest groups, and the media), and products (social, economic, and foreign policy) of democratic politics in the United States. This course is normally offered in every semester.

PSYCHOLOGY (PSYC)

1113 GENERAL PSYCHOLOGY I

An introduction to the fundamental aspects of modern scientific psychology. Included in the study are the history of psychology, methods used in the field, learning theory, motivation, emotion, and mental disorders. The student is stimulated to apply psychological principles to life situations. This course is normally offered every semester.

3523 DEVELOPMENTAL PSYCHOLOGY

Prerequisites: PSYC-1113.

The physical, mental, and social development of the normal individual from conception through adolescence. This course is normally offered every semester, including summers.

SPANISH (SPAN)

1113 BASIC SPANISH I

Foundational principles and practice of speaking, understanding, reading, and writing Spanish and an introduction to Spanish culture for those with no background in Spanish. This course is normally offered every semester and summer.

1213 BASIC SPANISH II

Prerequisite: SPAN-1113, one year of Spanish in high school or the equivalent with permission of the instructor.

Continuation of Basic Spanish I, enabling the student to read, write, understand, and respond in basic Spanish and to be aware of cultural differences. This course is normally offered every semester and summer.

STUDENT DEVELOPMENT (SDEV)

0103 INTERMEDIATE ALGEBRA

Designed for students with a math ACT score of 22 or below in preparation for one of the three mathematics courses which satisfy the university's core curriculum requirements. This course reviews high school algebra including polynomials, equation solving and graphing. This course is graded with a (P) Passing or (NP) No Passing grading system. This course does not satisfy the core curriculum mathematics requirements. This course is normally offered every semester.

0123 DEVELOPMENTAL WRITING

A grammar and writing course designed to develop the basic skills necessary for successful college writing. The course may be required as a prerequisite to ENGL-1113-English Composition I depending on the student's ACT English verbal scores (18 & below) or other equivalent measures. This course is graded with a (P) Passing or (NP) No Passing grading system. Students enrolled in SDEV-0123 must make a P (Passing) in order to enroll in ENGL-1113-English Composition I. Not applicable for credit in major or minor. This course is normally offered every semester.

1101 FRESHMAN SEMINAR

This course is an introduction to the expectations of college as well as learning strategies and skills proven to support a rewarding college experience. This course integrates cross-curricular concepts such as critical thinking, creative thinking, strategic thinking, design thinking, group problem solving, and effective study and learning techniques.

CALENDAR

2020 FALL SEMESTER

August 8	Saturday	Residence halls open at 8:00 AM
August 13	Sunday	Classes begin for the fall semester
August 21	Friday	Last day to add classes and for new enrollment
September 11	Friday	Last day to drop a class without a "W" on the transcript
September 29	Tuesday	Six weeks progress reports due at noon
October 5-9	Monday-Friday	Fall Break
October 19	Monday	Sr graduating in the next semester pre-enrollment, myOC
October 20-21	Tuesday & Wednesday	Senior pre-enrollment, myOC
October 22-23	Thursday & Friday	Junior pre-enrollment, myOC
October 26-27	Monday & Tuesday	Sophomore pre-enrollment, myOC
October 28-29	Wednesday & Thursday	Freshman pre-enrollment, myOC
November 2	Monday	Transfer and New to OC pre-enrollment
November 6	Friday	Last day to drop a class with a "W" on the transcript or withdraw
November 15-19	Sunday-Thursday	Final Exam Week
November 20	Friday	Commencement
November 21	Saturday	Residence halls close at 10:00 AM
November 24	Tuesday	Grades due at noon for fall semester

2020 WINTERSESSION SEMESTER

November 30	Monday	Classes begin for wintersession
November 30	Monday	Last day to add a wintersession class
December 2	Monday	Last day to drop a class without a "W" on the transcript
December 11	Tuesday	Last day to drop a class with a "W" on the transcript or withdraw
December 18	Friday	Classes end
December 22	Tuesday	Final Grades Due

2021 SPRING SEMESTER

January 23	Saturday	Residence hall open at 8:00 AM
January 24	Sunday	Classes begin for spring semester
February 1	Monday	Last day to add classes and for new enrollment
February 19	Friday	Last day to drop a class without a "W" on the transcript
March 8-12	Monday-Friday	Summer pre-enrollment
March 9	Tuesday	Six weeks progress reports due by noon
April 5	Monday	Senior graduating in the next semester pre-enrollment, myOC
April 6-7	Tuesday & Wednesday	Senior pre-enrollment, myOC
April 8-9	Thursday & Friday	Junior pre-enrollment, myOC
April 12-13	Monday & Tuesday	Sophomore pre-enrollment, myOC
April 14-15	Wednesday & Thursday	Freshman pre-enrollment, myOC
April 16	Friday	Last day to drop a class with a "W" on the transcript or withdraw
April 19-21	Monday-Wednesday	Tier 1 pre-enrollment
April 22-23	Thursday & Friday	Tier 2 pre-enrollment
April 26	Monday	Tier 3 pre-enrollment
May 2-6	Sunday-Thursday	Final Exam Week
May 7	Friday	Commencement
May 8	Saturday	Residence halls close at 10:00 AM
May 11	Tuesday	Grades due at noon for spring semester

2021 SUMMER SEMESTER

May 10	Monday	Intersession #1
May 31	Monday	Memorial Day (OC Closed)
June 1	Monday	Intersession #2
June 21	Monday	Intersession #3
July 5	Monday	Independence Day (OC Closed)
July 12	Monday	Intersession #4
July 30	Friday	Commencement
August 3	Tuesday	Grades due at noon for summer semester