

# Casey Girardot

Oklahoma City, OK

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## Objective:

Dedicated and detail-oriented Accounting student seeking an Internship position to apply strong analytical skills, ethical mindset, and effective communication abilities in contributing to accounting engagements and gaining valuable hands-on experience.

## Skills:

- Effective Communication
- Independent Work and Initiative
- Analytical Thinking
- Ethical Integrity
- Microsoft Office Suite (Word, Excel, PowerPoint)
- Problem-Solving

Bilingual Proficiency: English and Spanish

## Education:

Bachelor of Business Administration - Accounting  
Oklahoma Christian University, 2024

## Certificates:

Excel for Data Analysis - Kubicle  
Introduction to SQL - Kubicle  
Data Visualization with Tableau – Kubicle

## Career History:

### **USE Credit Union - Bilingual Teller**

Oklahoma City, Oklahoma | 06/2019 - 05/2020

Assisted customers with banking transactions and provided financial guidance.  
Conducted accurate cash transactions and maintained balanced records.  
Effectively communicated in both English and Spanish.  
Developed comprehensive understanding of banking products and services.

### **One Main Financial - Personal Loan Specialist**

Oklahoma City, Oklahoma | 05/2017 - 01/2019

Processed personal loan applications and analyzed credit histories for loan approvals.  
Ensured compliance with loan policies, procedures, and regulations.  
Consistently achieved or exceeded monthly sales goals.

### **United States Air Force - Airborne Missions Systems Specialist**

Tinker AFB | 01/2012 - 12/2014

Maintained and repaired airborne radar systems and mission systems on E-3 Sentry aircraft.  
Conducted pre-flight and post-flight checks to ensure equipment readiness and safety compliance.  
Provided technical guidance and support to aircrew members during missions.

## Activities:

Problem-solving with Brain Teasers, Reading, Volunteering with Veterans and the Oklahoma Humane Society, and Continuous Learning.

## US Work Authorization:

Authorized to work in the United States