

EDUCATION

Oklahoma Christian University – Edmond, OK

April 2025

Candidate for Bachelors in Business Administration| Double major in Finance & Accounting| Graduation date: April 2025.

Relevant Coursework: Microeconomics, Macroeconomics, Management Principles, Accounting Principle I&II, MIS | GPA 4.0

Ecole Notre Dame de la Providence Karubanda

November 2019

President of the student body| 2019 Valedictorian| #45 Nationally (99th Percentile)

PROFESSIONAL EXPERIENCE

Ernst and Young LLP– Philadelphia, PA

June 2022-August 2022

Financial Services Intern (Rotated in Assurance and Tax Intern)

- Supported my team in conducting comprehensive audits, and ensuring compliance with regulatory standards.
- Managed and analyzed diverse tax returns, ensured compliance with regulations, and offered a knowledgeable client guidance through effective team and collaboration.
- Resolved notices by preparing the package response for the client, where we achieved swift resolutions through proactive communication with tax authorities.
- Assisted in analyzing financial statements and internal controls, contributing to the successful completion of client engagements with a 95% accuracy rate.
- Implemented efficiency enhancements in audit and tax practices, resulting in a 20% reduction in turnaround time during the fiscal year-end closing process.

University Registrar Office – Edmond, OK

March 2022-May 2022

Registrar Assistant (Promoted from Admission Student Records Assistant)

- Handled over 50 weekly cases of student registration and inquiries regarding degree planning of students.
- Demonstrated exceptional student-centric approach by actively assisting students in navigating various campus services across departments, facilitating seamless access to resources such as financial aid, housing, and academic advising.
- Achieved increased efficiency in admissions decisions process by 40%.

Underwriters Laboratories – Fremont, CA

May 2022-August 2022

Wireless Testing Intern

- Tested electronic devices for safe radiations as required by FCC regulations and collected test results.
- Interpreted test reports to identify defects and discussed possible courses of action to handle such cases.
- Completed all assigned tests 15 days sooner than expected with an overall group efficiency of 95%.

Goldman Sachs Virtual Insight Series

May 2022-June 2022

- Expanded networks and learned about the culture of the company, recruitment process, divisions.
- Engage with peers to ensure a clear understanding of the program material and appropriate growth for everyone.
- Advanced diversified perspectives to ongoing program discussions to provide others with a vision of what happens elsewhere particularly where I am from.

SPIU World Bank/KOIKA– Kigali, Rwanda

March 2021- June 2021

A financial analyst and accountant Intern

- Collected data using Integrated Information Management System (IFMS) to support the process of decision making.
- Generated the financial statements and budget performance to pinpoint the areas of improvement in the organization.
- Created collaboratively the annual budget for over \$300 million of 20 projects in different parts of the country.
- Provided advisory services to project leaders on their operations has boosted the savings of the company by \$30,000.

AWARDS AND HONORS

- **Girls Who Invest Program**– New York, NY (December 2022): Selected to participate in the prestigious program, a highly competitive initiative aimed at empowering women in finance and investment fields, which helped to earn my CFA Investment Foundation, Wall Street Prep Certifications, and Wharton Online Program.
- **LeFrak-Friedberg Scholar** – New York, NY (November, 2021): an Honors Society of aspiring servant leaders and problem solvers under Same Sky Foundation and Francine A. LeFrak Foundation.
- **Oklahoma Christian University Honors Society**– Edmond, OK (April, 2021): OC Honors program
- **Outstanding Student in Business College (Who's Who) and nominated in Delta Mu Delta** – Edmond, OK (April 2022): Awards received from Oklahoma Christian University based on academic performance.

SKILLS

Computer Skills: MS Word, MS Excel, MS PowerPoint, IFMS, Pivot Tables, Outlook.

Professional Skills: Data collection, data analytics, forecasting, problem solving, accounting principles, public speaking, written communication, and attention to details, financial modeling, analyzing financial report, investment management.

Languages: English (Fluent), Kinyarwanda (Native), French (Intermediate), Swahili (Intermediate), and Kirundi (Fluent).