

CURRICULAR PRACTICAL TRAINING

Offer Letter

To be completed by the Supervisor

Student Name: _____

Company: _____

Company address: _____

Supervisor: _____

Supervisor's phone number: _____ Supervisor's email: _____

Employment start date: _____ Employment end date: _____

Job title: _____ Full-time or Part-time: _____

Type of work to be performed: _____

Supervisor's signature: _____

Date: _____

The following is understood regarding this student's employment:

- The student listed above is an international student who is concurrently enrolled in a course at Oklahoma Christian University and has been authorized to accept an internship in accordance with course requirements.
- This internship will be authorized on the student's I-20 Certificate of Eligibility for Nonimmigrant (F-1) Student Status for the dates specified by course requirements and employment offer. The student should not start employment prior to receiving the I-20 authorizing CPT.
8 CFR 214.2(f)(10)(i)(B)
- While on Curricular Practical Training students must continue to pursue a full course of study.

***This form can be used as the job offer letter but must be printed on official business letterhead from the company and completed by authorized hiring agent of said company.**